




Administration and Planning

Borough of Manhattan Community College
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MEMORANDUM

To: Professor Suzanne Schick

From: G. Scott Anderson 

Date: October 24, 2018

Subject: Report of the Committee on Facilities and Safety October 3, 2018 Meeting

- I. Review of Last Year's Annual Report
- II. Facility Projects Report
 - a. In-house and Capital projects (copy Attached)
 - b. Bathroom project: Day 2 items of completed units were discussed which included the addition of coat hooks in the stalls, implementation of a pilot test of napkin dispensers at the doors and creating at least two single-occupancy gender-neutral units in the 3 South and 5 North in the Chambers Street building.
 - c. The Committee was given a copy of the floor plans for the 30 new classrooms being built in Murray Street for spring semester classes. (Attached)
- III. Environmental Health and Safety
 - a. Public Announcement and Fire Alarm systems will be reviewed and updated where needed to increase decibel level and clarity to all classrooms, office suites and bathrooms.
 - b. Menstruation products were discussed and how they can be made more readily available to students in need. Multi-packets will be made available through the Women's Center, Health Services and One Stop locations. Single-unit dispensers will be installed in each of the main three campus buildings as a pilot program. Additional signage will go into the bathrooms regarding correct disposal.
 - c. Following an recent incident, HR will begin to remind all staff annually to update their Emergency Contact and Beneficiary information.
 - d. Additional split-system supplemental AC units will be installed for more interior classrooms. The classrooms at Chambers Street already receiving these units are 487, 732, 780, 783 and 786.
 - e. The Committee also discussed the laboratory gas valve concerns in 697 and 679.
- IV. Safety Report

- a. The Committee discussed ways to improve evacuation drills and increase awareness of the procedures for mobility impaired personnel during evacuations.
- b. Public Safety and Risk Management will soon share a first draft of the college's revised emergency plan for review and comment by this Committee and the special faculty and staff committee.
- c. Public Safety is creating an overview presentation of CPR, AED and first aid for student, faculty and staff groups. The aim is to provide basic familiarity with emergency situations while providing an invitation to the BMCC community to take advantage of the regularly scheduled and free certification training programs.

V. Sustainability

- a. The Committee and college will receive the most recent NYS EO4 (campus recycling) report. The college will deploy more multi-stream refuse containers and collections will concentrate on sorting trash at the source. Facilities will help to remind everyone that the blue office trash containers are for paper only. The college will continue to conduct one last downstream sort for recyclables at the loading dock area.
- b. Hydration stations: the last 16 stations will be installed this year.
- c. Summer Hours: The energy savings this year was significant. During those six weekends, the Chambers Street building was able to cut electrical consumption by 24% and Fiterman Hall by 43%.

Attachements

CAPITAL AND IN-HOUSE PROJECTS 2017 - 2020

Comprehensive Energy Efficiency HVAC Upgrade: Install two new chillers and pumps, replace 3 air handlers and refurbish 7 air handlers, insulation, new vents, and louvers and fume hoods. Sep-15 - Dec-17.

Photovoltaic Panels Installation: Install 956 solar panels capable of generating 306,500 kW annually, inverters and attendant monitoring system. Nov-17.

Pool Renovation: New HVAC, filtration and pumping systems, tiling, mural, bleacher and pool covers. Feb-15 - Nov-17. Project was delayed 8 months and finally completed and turned over middle of July 2018.

Façade and Column Reconstruction: Replace spalled concrete from 36 columns and 51 damaged window sills, gym and Harrison walkways to include scraping, form casting and cleaning. Mar-17 Mar-18. Project has been delayed for over seven months. New completion date is October 31, 2018.

ADA Bathroom Upgrade: Phased project (5 total phases) to upgrade all restrooms with new lighting, flooring, tiling and fixtures. Phases 1 and 2 are complete. The third phase begins October 2018 Sep 2017 – Jun 2019

Ramp and Courtyard Reconstruction: Waterproof and pour-in place concrete for new ramp, setbacks, stairs, courtyards and new safety surface in childcare playground. Mar-18 Feb-20. Project has been pushed to start on later date.

Gym HVAC Installation: Install new self-contained HVAC rooftop with new piping and controls and retrofitting of existing catwalk. Feb-18 Oct -18 - COMPLETE

Student Café, Food Prep and Serveries Reconstruction: Overhaul to 1 and 2 floor food preparation area, complete renovation of café and serveries include lighting, flooring, HVAC, fixtures and restaurant equipment. Jan 2019 – Dec 2020

Single Stop/Admissions Construction: Construct containment wall to turn into offices, new HVAC, ceiling, flooring, cubicles and furniture. Oct 2018 – Dec 2018

Ribbon Window Wall Construction: Create new windows, frames, sills, insulation, masonry and millwork over 5 columns. May 2018 – Oct 2019

Emergency Generator Installation: Install two new standalone units in NE section of roof to replace the 1 North generator. Jun 2018 – May 2019

Harrison Street Feeders: Pull and replace 6 damaged electrical feeders from North to South Harrison. June 2018 – Oct 2018

Battery Storage: Installation of 10 rack Ni-Mg storage unit in telecom room behind gym capable of storing 115kw. Jan 2019 – Apr 2019

Cooling Tower: Replace existing tower with water- and energy-efficient 4 unit system with smaller foot print. Oct-18 - Feb-19

Maker Lab (Room S608): Install exhaust fan unit for adequate ventilation - finish ceiling, lighting, VCT floor and built inside storage room, new furniture. Jun-17 – Summer 18. Completed

Multi-purpose Computer Lab (FH1113): Remove/replace existing furniture - install new power whips for new furniture, IT provide data. Dec-17 - Jan-18. Completed

Media Studios Area: Sound proof studios, relocate several walls, new ceiling/lighting/painting, new VCT floor/carpet, new glass walls/cubicles - install new doors and new window shades. Jun-18 - Aug-18 completed.

RHT Shades/Lighting/AV: Install suspended lighting grid/AV system/projector screens, Fix/replace windows blackout shades. Pending in legal.

FH Bathrooms Flushometer: Retrofit existing flushometers with Sloan Optima Plus (G2 units). Apr-18 - May-18. Work was completed by Sloan free of charge. Cost would have been \$100,000.

FH Air Handler Return Units: Purchase and replace additional bypass boards due to life expectancy failure. Nov-17 - Feb-18

Public Affairs Reception Area: Reconfigure reception area. Apr-18 - Apr-18. Completed

Renovation of 1 North: Complete renovation and new furniture.

Bursar's Office: Complete renovation and new furniture. Jun-18 - Aug-18 - COMPLETE

Quiet Study Area: Phased upgrade of area / increase number of offices. Aug 2018 – Oct 2018

Student Development Ctr: Fabrication and installation of new entry doors. Mar 2018 – COMPLETE

Classroom Renovations: Upgrade existing lighting and classroom furniture. To date 7 classrooms are complete, other will be scheduled as coordinated with registrar. – ONGOING

Lab 779 – Complete renovation of lighting, furniture, floors and ceilings. Dec 2018 – Jan 2019

President's Suite: - Complete renovation of lighting, furniture, floors and ceilings. TBD

Harrison Street Vestibule: Install additional wind protection at entrance. TBD

Library: Increased number of offices. TBD

Corridor Lighting Upgrade: Upgrade existing corridor lighting to LED lights and upgrade ceiling to BMCC standard grid system. - TBD

Electrical System Upgrade: Replace existing Federal Pacific panels, breakers, etc. with equipment available on the market. - TBD

Fire Alarm Upgrade: Installation of new equipment to bring current fire alarm system up to grade. - TBD

Door Program: Upgrade existing exterior and interior doors and frames - TBD

Early Childcare Ctr HVAC: Upgrade HVAC equipment - TBD

Theater Staff Offices: Complete renovation of lighting, furniture, floors and ceilings. - TBD

E-Learning Ctr: Complete renovation of lighting, furniture, floors and ceilings. - TBD

Center for Career Development: Complete renovation of lighting, furniture, floors and ceilings. - TBD

2nd & 3rd Floor
70 Murray St. New York, New York (10017)

NO. 1	DESIGNED FOR CONSTRUCTION	11/10/2017
NO. 2	REVISED FOR APPROVAL	11/10/2017
NO. 3	FIELD FOR BID	11/10/2017
NO. 4	LANDLORD REVIEW	11/10/2017
NO. 5	ISSUED FOR ENGINEERING	11/10/2017
NO.	DATE	DATE

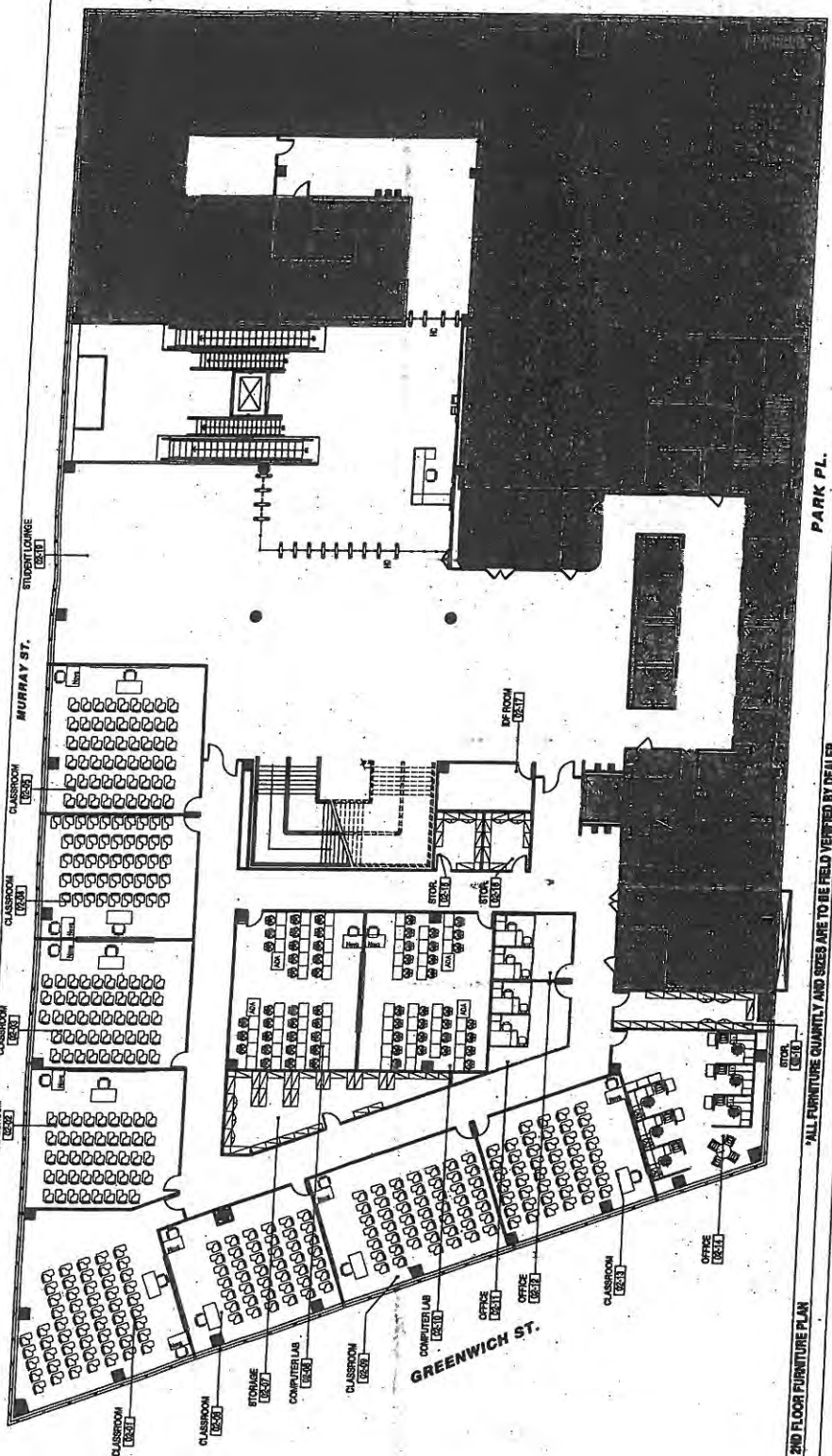
PROJECT NUMBER: 0416

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JOB NUMBER: 0416
DRAWING NO.: 2A-104.00
DATE: 08/20/2017, 09/17/2017

SCALE: AS NOTED
DRAWING TITLE: 2ND FL. FURNITURE PLAN
DRAWING NO.: 2A-104.00
DATE: 08/20/2017, 09/17/2017



1 2ND FLOOR FURNITURE PLAN
SCALE: 3/32" = 1'-0"
*ALL FURNITURE QUANTITY AND SIZES ARE TO BE FIELD VERIFIED BY DEALER

2nd & 3rd Floor
 70 Murray & New York, New York 10007

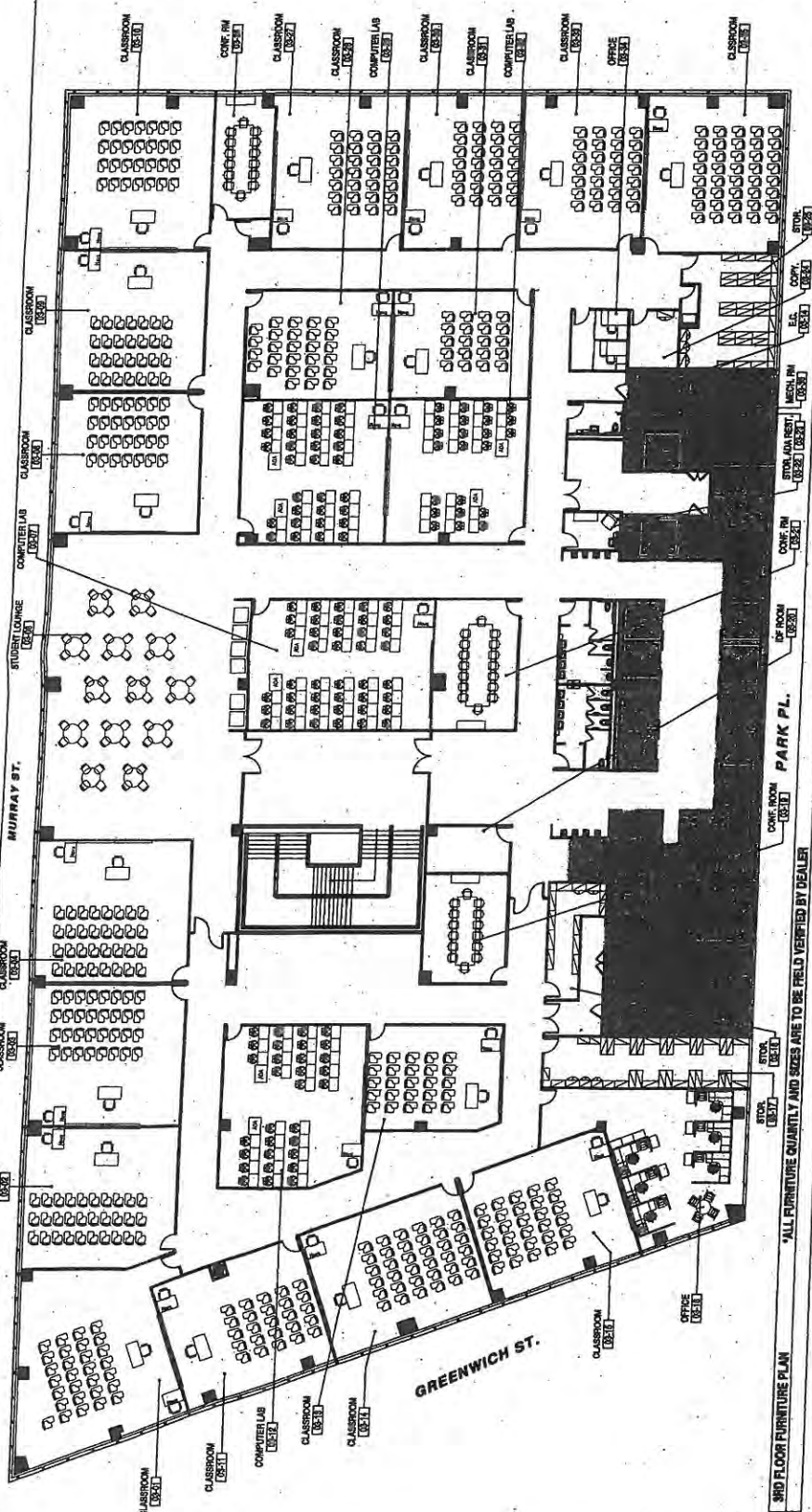


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DATE: 08/15/00
 DRAWN BY: [Name]
 CHECKED BY: [Name]
 SCALE: 1/8" = 1'-0"
 SHEET NO.: 3A-105.00
 PROJECT TITLE: 3RD FL. FURNITURE PLAN

3RD FL. FURNITURE PLAN
 3A-105.00
 08/15



SCALE: 3/32" = 1'-0"

*ALL FURNITURE QUANTITY AND SIZES ARE TO BE FIELD VERIFIED BY DEALER

2 3RD FLOOR FURNITURE PLAN