

Student Educational Planner User Guide for Staff & Faculty

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Introduction

What is the Student Educational Planner (SEP)?

The Student Educational Planner (SEP), is a feature of the current version of *DegreeWorks*. The SEP helps advisors and students work together to plan each term of coursework to ensure student success. By developing a plan, students will have a clear path of coursework needed in sequential order. In addition, advisors can use the features in the plan identify courses that are essential to students' timely degree completion.

cu	NYfirst	Pathy	vays			mail	Course Sci	nedule	Help	Print	Exception Man	agement	Log Out
	ent ID I4 4 P2644 Barret	Name I t, Octavia L		egree AS		Major Business Adminis	Classifica tration Lower Fr						
	ets Planner ner for: Barrett, Octa		Notes	Petit	tions	Exceptions	GPA Calc			,	View: Edit	• View	Plan List New P
Jescription:	Advised on N	ovember 21, 201	8					Active	Locked			* Still Needed	
Degree:	Associate in	Science						 Level: Ur 	dergraduate			Re	fresh Collapse /
fracking Sta	itus: Not displaye	d, plan is not acti	və									 Associate in 5 Writing Intent 	
* SPRING		Credits: 13.0	0							Reassign Delete this t		CUNY Skills	Assessment
	Course Regulrem		·	-		Credits			Minimum Grade	Realing	Notes		neral Education Requir ness Administration
	MAT 150.5	arris.			0	4.0			None		notes		
	MAI 160.5				0	4.0			None				
	ENG 201			Q	0	3.0			None				
	SBE 100			Q,	0	3.0			None				
	SPE 100			Q,	0	3.0			None		- B	-	
FALL 2	019 Total (Credits: 12.0	0							Reassign Delete this to			
Critical	Course Requirem	ent				Credits			Minimum Grade		Notes		
	BUS 150			Q,	0	3.0			None		· •		
	MAR 100			Q	0	3.0			None				
	ECO 201			Q,	0	3.0			None				
					_							Courses	

As you begin to explore the SEP, this guide will assist you with learning how to use the system to plan future classes, keep track of requirements, and record notes for students regarding their academic records.

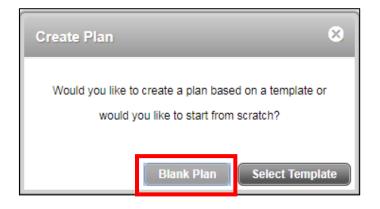
If you have experience any difficulty, or have any questions/feedback about SEP, please email <u>dwhelp@bmcc.cuny.edu</u>.

Creating a New Plan

There are two different options for creating a new plan: *Blank Plan* or *Select Template*. *Blank Plans* are useful for students that are already in progress towards their degree completion, while Templates will be most beneficial to new students who have not yet started their academic career at BMCC.

Creating a Blank Plan

- 1. Begin by logging into DegreeWorks.
- 2. Enter CUNYfirst ID (EMPLID) number into the Student ID field.
- 3. Select the *Plans* tab near the top left of the page.
 - a. If a plan exists, the page will default to the Active Plan. You can then create a new plan by selecting *New Plan* in the upper right corner.
 - b. If a plan does not exist, you will be prompted to create one. (In the example below, a plan has not yet been created).
 - c. Select Blank Plan.



4. Name the plan by entering text such as "Graduation Plan" in the *Description* box and check off the Active and Locked boxes.

Degree	Works Ivisement System				BMCC	;		
CUNYfirst Find Student ID	Pathways Name	Email Degree Major AS	ience Lower Soph(07)	Help t Audit '04/2018	Print	Exception Mana	gement	Log Out
Student Planner for: Ko,Myat Description: Degree: Associate Tracking Status: Not displa	in Science		C Active	Locked	View	Edit	Still Needed Ref Associate in S Pathways-Ger	cience neral Education Requiremer
for assistance in interpreting t	his report. This plan is not yo		as toward completion of the above re not official notification of completion of copy of your academic transcript.				Major in Comp Major in Comp	uter Science

5. Select the 💽 symbol to see a list of available terms and to add a term to the plan.

Deg	STEE Works				BMCC	;		
CUNYfi	,	Email	Course Schedule	Help	Print	Exception Mana	igement	Log Out
Find Student	ID II II Name II De	sgree Major S T Computer Sci		nst Audit 7/04/2018				
Worksheets	Planner Plans Notes	Petitions Exceptio	GPA Calc					
Student Planner f	for: Ko,Myat Thu				Viev	V: Edit	View	Plan List New Plan
Description:	Graduation Plan		Active	Locked			 Still Needed 	
Degree:	Associate in Science		Level:	Undergraduate		_	Ref	resh Collapse All
Tracking Status:	Not displayed, plan is not active						 Associate in S Pathways-Ger Major in Comp 	neral Education Requiremer
Disclaimer: You a	re encouraged to use this degree plan as a gu	uide for tracking your progres	ss toward completion of the above	requirements. Your academic	advisor or the Registrar's O	ffice may be contacted		
for assistance in	interpreting this report. This plan is not your a	cademic transcript and it is n	not official notification of completion	of degree or certificate requir	ements. Please contact the	Registrar's Office		
regarding this de	gree plan, your official degree/certificate com	pletion status, or to obtain a d	copy of your academic transcript.					

- 6. Select an upcoming term FALL 2018, for example.
 - a. NOTE: You can add multiple terms at this point.

Worksheets	Planner Plan	6 Notes	Petitions	Exceptions	GPA Calc					
Student Planner	for: Ko,Myat Thu							View: Edit	- (View Plan List New Plan
Description:	Graduation Plan					✓ A	Active 📃 Locked	Ð	CHIL No.	wheet
Degree:	Associate in Science				Ŧ	Level:	el: Undergraduate		Add Term FALL 2018	esh Collapse All
Tracking Status:	Not displayed, plan is n	ot active							FALL 2018	ience eral Education Requiremen
Disslaimor:You a	ro oncouraged to use this	iograa plan aa	a quido for trackir	a your program tou	ard completion	of the el	above requirements. Your academic advisor or the Reg	istrar'a Office may be s	SUMMER 2019	iter Science
							above requirements. Tour academic advisor of the Reg		FALL 2019	
regarding this de	gree plan, your official deg	ree/certificate c	ompletion status,	or to obtain a copy	of your academi	c transc	cript.	-	SPRING 2020	
	SUM								SUMMER 2020	
									FALL 2020	
									SPRING 2021	

- 7. After selecting the term(s), you will see them appear near the top of the page.
- To add a course using the Drag & Drop method, click the arrow next to the requirement that needs to be fulfilled in the Still Needed menu on the right side of the screen.
 a. NOTE: The Still Needed menu will only display requirements that have not been taken or planned for in the CURRENT major. If you are advising for a change of major, this menu should not be used.

Worksheets	Planner Plans Notes Petitions Exceptions G	PA Calc	View: Edit	View Plan List New Plan
Description: Degree: Tracking Status:	Graduation Plan Associate in Science Not displayed, plan is not active	Active Locked Locket Undergraduate		Still Needed Refresh Collapse All Associate in Science Pathways-General Education Required
FALL 2018	2	Reassign Reassign	Delete this term	REQUIRED COMMON CORE Life & Physical Sciences 1 Class in PHY 215
for assistance in	re encouraged to use this degree plan as a guide for tracking your progress toward or interpreting this report. This plan is not your academic transcript and it is not official in gree plan, your official degree/certificate completion status, or to obtain a copy of you	notification of completion of degree or certificate requirements. F		CURRICULUM REQUIREMENT. Data Structures 1 Class in CSC 331

9. To add a class to a term, select the class from the Still Needed menu on the right and drag it to the term until you see the course has a blue check mark next to it – then 'drop it' into that term.

Worksheets Planner Plans Notes Petitions Exceptions GPA Calc Student Pl Image: Stud	View: Edit	View Plan List New Plan
Description: Graduation Plan Degree: Associate in Science Tracking Status: Not displayed, plan is not active	Active Locked Cevel: Undergraduate	Still Needed Refresh Collapse All Associate in Science Pathways-General Education Required
✓ FALL 2018 Total Credits: 0.0 ✓ SPRING 2019 Total Credits: 0.0	Reassign Delete this term + = PHY 215 Reassign Delete this term + =	REQUIRED COMMON CORE Life & Physical Sciences 1 Class in
Disclaimer:You are encouraged to use this degree plan as a guide for tracking your progress toward completion of for assistance in interpreting this report. This plan is not your academic transcript and it is not official notification regarding this degree plan, your official degree/certificate completion status, or to obtain a copy of your academic	of completion of degree or certificate requirements. Please contact the Registrar's Office	PHY 215 Major in Computer Science CURRICULUM REQUIREMENT. Data Structures

- 10. Continue adding classes from the Still Needed menu until you are satisfied with the plan.
 - a. NOTE: You must hit the <u>Refresh</u> button in the Still Needed area to display only the classes not complete or planned.
- 11. Save the Plan, by clicking the <u>Save</u> button at the bottom right of the page. It is recommended that plans are saved early and often.

Worksheets Planner Plans Notes P	titions Exceptions GPA Calc	
Student Pl		Mew: Edit View Plan List New Plan
Description: Graduation Plan Degree: Associate in Science Tracking Status: Not displayed, plan is not active	Active Locked Level: Undergraduate	Still Needed Refresh Collapse All Associate in Science Major in Computer Science
▼ FALL 2018 Total Credits: 0.0 Image: Total Credits: 10.0 Image: Total Credits:		cassign Delete this term
Critical Course Requirement	Credits Minimum Grade	Notes MAT 206 will fulfill 4 elective credits, if needed. The remaining
	3 4.0 None	credits can be satisfied by
	3.0 None	taking STEM variants in the Common Core.
CSC 350	3.0 None	
contacted for assistance in interpreting this report. This plan is n	e for tracking your progress loward completion of the above requirements. Your acade t your academic transcript and it is not official notification of completion of degree or c certificate completion status, or to obtain a copy of your academic transcript.	
		Audit What-If Delete Save As Save

- 12. To see how the planned classes will fulfill the remaining requirements, click the Audit button.
 - a. You will see an increase in the percentage on the Degree Progress bar.
 - b. You will also see a summary of which requirements under the degree are planned.

ud	Plan Audit				×	5				
es	В	Borough of Manhattan Community College								
eg	New Planner Worksheet WA314P6S as of 07/10/2018 at 16:14				Print					
ac	Preferred Name									
-	Legal Name	Academic Status	(GST) Good Academic Standing							
1	ID	Student Group	(GROUPS)ATB ESL OUT2 PTK (SI)TFL-XRQT							
	Transfer Credits	Cumulative GPA	3.967							
	Requirements	Degree Progress 97%								
	Credits	95%								
					_					
s	Associate in Science		Academic Year: 2 CUM GPA: 3	2017-2018U Credits Required: 3.967 Credits Applied:						
r	Unmet conditions for this set of requirements: 60 credits are required. You	u currently have 57, you still need 3 more credits.	CUM GPA: 3	3.967 Credits Applied:	57					
9	✓ GPA Requirement Met									
1	Writing Intensive Requirement									
1	Skills Assessment									
	PATHWAYS - General Education Requirements - AS									

c. You will see the \square symbol next to the planned requirements along with the class.

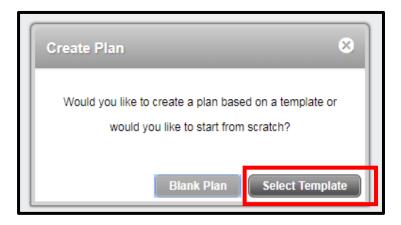
Stud	Plan Audit		
Des: Deg	Pathways-General Education Requirements - AS		Academic Year: 2017-2018U Credits Required: 30 Credits Applied: 31
Trac	REQUIRED COMMON CORE		
_	English Composition	ENG 101, ENG 201	S
_	🔽 Mathematical & Quantitative Reasoning	MAT 301	
-	Life & Physical Sciences	(PHY 215)	
	World Cultures and Global Issues	ASN 111 (IP)	
	U.S. Experiences in Its Diversity	POL 100	
	Creative Expression	SPE 100 (IP)	
	Individual and Society	SOC 100 (IP)	
	Scientific World		
Disc	Principles in Info Technology & Computation	CSC 101	
for as	Scientific World	CHE 201	
rega	Major in Computer Science		Academic Year: 2017-2018U Credits Required: 30 GPA: 4.000 Credits Applied: 26
	Unmet conditions for this set of requirements: 30 credits are required.	You currently have 26, you still need 4 more credits.	
	CURRICULUM REQUIREMENTS		
	Introduction to Programming	CSC 111	
	Advanced Programming Techniques	CSC 211 (IP)	
	Fundamentals of Computer Systems	CSC 215 (IP)	
	Discrete Structures & Apps to Computer Sci	CSC 231 (IP)	
	Data Structures	(CSC 331)	
	Software Development	(CSC 350)	
			Support

Creating a Plan from a Template

A template is the DegreeWorks equivalent of a degree map. Once applied to a student's record, it is adjustable. If a change has to be made to the master template, please contact <u>dwhelp@bmcc.cuny.edu.</u>

Selecting a Template

- 1. Begin by logging into DegreeWorks.
- 2. Enter the CUNYfirst ID (EMPLID) number in the Student ID field.
- 3. Select the Plans tab near the top left of the page.
 - a. If a plan exists, the page will default to the Active Plan. You can create a new plan by selecting "New Plan" in the upper right corner.
 - b. If a plan does not exist, you will be prompted to create one. (In this example, a plan has not yet been created.)
 - c. Select "Select Template".



4. Select "Advanced Search" in the upper right corner and the following window will appear.

Filter:		Advanced Searce	ch
Major	-		×
Catalog Year	Ŧ		8
Degree Add Another Tag	¥	▼	×
		Clear Cancel App	ply

5. Click on the drop-down menu in the Major filter to view a list of majors with templates. Once you have selected the template, click "OK".

Select Option	
ACC-AAS	Accounting
ACC-CERT	Accounting Certificate
ANI-AS	Animation and Motion Graphics
AFH-AA	Art Foundation Art History
AFS-AS	Art Foundation Studio Art
EDB-AA	Bilingual Childhood Education
BTE-AS	Biotechnology
	Clear OK

6. Once you have selected the major, click on Apply to conduct the search.

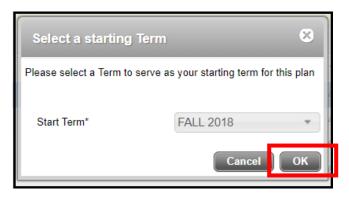
Filter:			Advanced	d Search
Major	-	(ACC-AAS, Accounting)		• 🗴
Catalog Year				• 🗴
Degree				• 🗴
Add Another Tag				
			Clear Cancel	Apply

Alternatively, if you do not want to use the search feature, you can scroll through the list of available templates and double click on the template you want to select or search using the template description box. Once you find the template you'd like to use, double click on the row to select the template.

Browse Templates											
Search by Template Description	Go Fi	ilter: Major(ACC-AAS,	Accounting)							Advan	ced Search
Description	¢	Major	\$	Catalog Year	¢	Degree	Term Scheme	\$ ID	≎ Who ≎	What \$	Modified 🗘
ACC 2-Year Plan Fall Start		ACC-AAS		2017-2018U		AAS	4SEMFA	тоо	wski,Krist	NOT SET	7/5/17
ACC 2-Year Plan Spring Start		ACC-AAS		2017-2018U		AAS	4SEMSP	тоо	wski,Krist	NOT SET	5/10/17
ACC 2.5 Year Plan Fall Start		ACC-AAS		2017-2018U		AAS	5SEMFA	T00	wski,Krist	NOT SET	4/27/17
ACC 2.5 Year Plan Spring Start		ACC-AAS		2017-2018U		AAS	5SEMSP	T00	nas,Carei	NOT SET	4/27/17
ACC 3 Year Plan Fall Start		ACC-AAS		2017-2018U		AAS	6SEMFA	T00	wski,Krist	NOT SET	4/27/17
ACC 3 Year Plan Spring Start		ACC-AAS		2017-2018U		AAS	6SEMSP	тоо	wski,Krist	NOT SET	4/27/17

Selecting a Term for a Template

This window will popup, asking which term the student is starting. Choose the term and click "OK".



Now that the template has been applied, it is now possible to make adjustments as needed, following the instructions for "Editing a Plan."

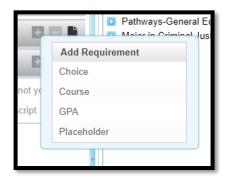
Editing a Plan

Add Requirement

After adding a term, select the 🔄 symbol in the term's header to expand the Add Requirement options.



The following options will appear: Choice, Course, GPA, and Placeholder.



- 1. Use the <u>Choice</u> requirement option when the student has an option between two or more classes during a given semester.
 - a. Select the "…" button.

Student Planner f	or: Ko,Myat Thu		View: Edit		Ŧ
Description:	Graduation Plan	Active Locked			▼ Stil
Degree:	Associate in Science	Level: Undergraduate			
Tracking Status:	Not displayed, plan is not active				D As: D Pa
FALL 2018			Reassign Delete this term		D Ma
Critical Cho	pice Requirement	Minimum Credits	Minimum Grade	Notes	
		•••	None		

b. Enter the first course number, then select "Add another option".

		Course			Course/Lab	ŀ
ĭ	\bigcirc	PHY 215	Q,	1		g
7						
ŀ	Ado	l another opt	ion	Sel	ect none Done	
						J

c. Enter the second course number and select "Done". You may select up to 6 courses using the Choice requirement option.

	Course			Course/Lab
0	PHY 215	Q 🚺	+ -	
0	MAT 302	Q i	+ -	
Ad	d another op	tion	Select none	Done

The choice requirement now appears on the plan. The credits needed for this requirement will need to be added manually.

FALL 2	018 Total Credits: 4.0	0	R	eassign	Delete this term		
Critical	Choice Requirement		Minimum Credits	M	Ainimum Grade		Notes
	PHY 215 or MAT 302		 4.0		None	Ŧ	

d. The choice requirement is also the option you would use to advise for a wildcard (@). For example, if a student can take any Health Education course to fulfill a requirement, you can type HED @, then click "Done".

(Choice Requirement		Mi
	HED @		
	Course	Course/Lab	
LL	🛛 HED @ 🔍 🕄 📑	3	
d t			Regi
ot (our of
	Add another option Select n	Done	
l			

e. If there are courses that are co-requisites, you can use this option to advise the student for both classes. Click the plus sign next to the first course to add the co-requisite.

	Course			Course/Lab
\bigcirc	BIO 108 Q	6	+ -	
	AST 108 Q	1	and	AST 109 Q
Ad	d another option	Sel	ect none	Done

After all options are added, click "Done" and the plan will result as shown below. Again, add the minimum credits needed to fulfill this requirement.

Choice Requirement		Minimum Credit	\$
(AST 108 and AST 109) or (BIO 108 and BIO 109)	•••	6.0	

2. Use the <u>Course</u> requirement option if you prefer to type in the exact course number rather than using the drag and drop option. Simply type the course number in the Course Requirement field and hit 'Enter' on your keyboard. The course will appear in the planned term. The credits will automatically populate in the credits box using this option. If the course being advised for also requires a minimum GPA, you may indicate this using the 'Minimum Grade' pull-down menu.

FALL 2	2018 Total Cre	edits: 3.0 🛈			Reassign Delete this term	
Critical	Course Requiremen	t		Credits	Minimum Grade	Notes
	PHI 100		Q 🔋	3.0	None	

3. Use the <u>GPA</u> requirement option to advise students for a minimum GPA. This may be recommended for students who are on academic probation and need a minimum GPA of 2.0 or for students who are part of a scholarship program that may require a higher GPA to maintain their status in the program.

Tracking Critical GPA Requirement ···· Image: Comparison of the system Image: Comparison of the system		GPA Requirement	Major	Minimum GPA				
	۲	Overall GPA - Student System *	Select	Ŧ	2.000			

4. The <u>Placeholder</u> requirement is used in a template to indicate a general education category that needs to be fulfilled. These should not be used when creating plans, if possible, because credits will not be calculated in the plans, as no specific course is being advised.

naceholder көquirement Select		*]	Value			Note:
SPRING 2019 Total	Credits: 0.0	0				1
Placeholder Requirement					-	
Select				~		
Select					H	
Di: Comment					rem	
Creative Expression					's	
ac Individual & Society Life & Physical Sciences					Ľ	
Mathematical & Quantitative R	easoning					
Scientific World	cusoning					
US Experience in its Diversity						
World Cultures & Global Issue						

Moving a course to a different term

To move a course between two different terms, it must already be part of the plan.

- 1. Select the course from the current term.
- 2. Drag and Drop it into the desired term (you will see a blue check mark next to the course when you are able to drop it.
 - a. NOTE: The term must already exist in the plan. If it does not, refer to instructions to add a term.

Deleting a course

To delete a course from a term:

- 1. Select the course (it will be highlighted in blue).
- 2. Click the button and the course will immediately disappear from the plan.

NOTE: You cannot delete courses from past or current terms.

SPRIN	G 2019 Total Credits: 10.0 🛈			Reassign Delete this term		
Critical	Course Requirement		Credits	Minimum Grade		Notes
-	CSC 350	Q i	3.0	None	×	
	PHY 215	Q 👔	(4.0	None	*	Ĺ
	CSC 331	Q (j	3.0	None	Ŧ	L.

Deleting a term

To delete a term:

1. Click the "Delete this term" button in the title bar.

SPRIN	G 2019 Total Credits: 10.0	6			Reassign	Delete this term	
Critical	Course Requirement			Credits	Minimum Grade		Notes
	CSC 350	Q,	6	3.0	None		
	PHY 215	Q,	6	4.0	None		
	CSC 331	Q,	0	3.0	None		

2. You will get a pop-up asking if you wish to continue, click "Yes" and the term will disappear.

SPRING	2019 Total Credits: 10.0 🕕		Reassign Delete this term	
Critical (Course Requirement	Delete Term 🙁	imum Grade	Notes
	CSC 350	This term will be deleted. Do you wish to continue?	ne	× 1
	PHY 215	Cancel Yes	ne	•
	CSC 331		ne	-

Reassigning a term

To reassign all classes to a future term, click the "Reassign" button in the term header. A pull-down menu will appear so that you can select from all terms that are not currently in use elsewhere in the plan. Select the new term, and click OK.

Worksheets	Planner Plans Notes	Petitio	ons Exceptions GPA Calc				
Student Planner f	or: Ko,Myat Thu		View:	Edit			
Description:	Graduation Plan			Active 🗌 L	ocked		
Degree:	Associate in Science		Ŧ	Level: Under	rgraduate		
Tracking Status:	Not displayed, plan is not locked						
SPRING 2	1019 - Cance	ОК				Reassign elete t	his term
FALL 2018	19	_	Credits		Minimum Grade		Notes
SPRING 202 SUMMER 20	20	Q 🚺	3.0		None		-
FALL 2020 SPRING 202	21	Q 🚺	4.0		None		
	SC 331	Q ()	(3.0		None		

Creating Notes

Notes can be added on the plan, term, and/or course requirement level. To create a note, click on the paper symbol **b** on the right side of the plan.

Major Minimum GPA Class List		Active Locked	Plan 🛶 💶 🛍
Major Minimum GPA Class List		▼ Level: Undergraduate	
	ıl Credits: 0.0 🚺		Reassign Term ^{histern}

Click "Add Note", type your note, then click "Done."

Notes	
Notes attached to: SPRING 2019	Add Note
🛹 🖻 🍓 🍓 🚔 🐟 ≫ 👭 🕸 🖾 🥔 🖉 B I U 👐 ☷ ☷ 🗮 🗮 🗮 🍘 🖲 Source	
A writing intensive course is needed to graduate.	
body p	
Салсе	I Done

If a note has been created, the note icon will now look like this:

Tracking Features

In the SEP, you can identify courses that are critical to a student's degree completion.

Critical Indicator

The "Critical" indicator box should be used to mark which courses are most important for a student to take in a given semester. Oftentimes, the courses marked critical will be courses that are prerequisites for future courses and those necessary for a student to graduate in a timely manner.

SPRIN	SPRING 2019 Total Credits: 16.0									
Critical	Course Requirement		Credits							
	MAT 150	Q ()	4.0							
	ENG 101	Q 🚺	3.0							
	CRJ 101	Q 🚺	3.0							
	SOC 100	Q 🚺	3.0							
	POL 100	Q 🚺	3.0							

When a plan is saved and refreshed, courses in the current term will display the tracking status.

Tracking Status: 🧣 Off-Track								
Gff-Track	▼ SPF	RING 2019 Total Credits: 16.0 🕕						
Tracking	Critical	Course Requirement						
🖁 Warning		MAT 150	Q 🚺					
🖁 Warning		ENG 101	Q 🚺					
🖁 On-Track	•	CRJ 101	Q 🚺					
🖁 On-Track	•	SOC 100	Q 🚺					
Gff-Track	•	POL 100	Q 👔					

On-Track

A course will display as On-Track if it was marked critical and the student has registered for/completed the course.

Off-Track

A course will display as Off-Track if it was marked critical and the student has not registered for the course.

Warning

A warning will display for a course when it was advised for, but was not marked critical, and the student has not registered for the course.

View Modes

If a student has multiple plans on a record, the active plan will load when the Plans tab is selected in DegreeWorks. If there are multiple plans marked active, the list of plans will appear for the user to select from. Select the plan you wish to view, then from the *View* pull-down menu, select the type of mode in which you'd like to view the plan.

Worksheets Planner Plans Notes Petitions Exceptions GPA C	alc							
Student Planner for: Ko,Myat Thu						View: Select	- 14	w Plan
List of plans						Select Audit Calendar		Delete
Description:	Active 0	Modified 0	Who 0	Degree: ¢	Level:	SEdit		•
CSC 2 Year Plan Fall Start	N	09/17/2018	59PL2107555246	AS	U	Not LOOKED		
Graduation Plan	Y	07/12/2018	59PL2107555246	AS	U	NOT LOCKED		
test	Y	02/22/2019	Borowski,Kristina	AS	U	NOT LOCKED		· · · · ·

Notes View

This is the default when a plan exists. This view will show you each term of advised classes and will show you all notes created on the plan.



Calendar View

This is a term-by-term view of the courses and credits the student plans to take each semester. In order to view the notes on the plan, you must click on the note symbol and a pop-up will appear so you can view the note.

2018-2019U								
FALL 2018, Total Credits:	: 10.0	SPRING 20 14.0) <u>19,</u> Total Credits:					
* MAT 206	4.0 🗎	ENG 201	3.0					
* ENG 101	3.0	* <u>CSC 111</u>	4.0					
* <u>CSC 101</u>	3.0 🖺	* MAT 301	4.0					
Individual & Society		SPE 100	3.0					
US Experience in its Diversity								
2019-2020U								
2019-2020U								
2019-2020U FALL 2019, Total Credits:	: 15.0	SPRING 20	0 <u>20,</u> Total Credits: 9.0					
	: 15.0 4.0 ∎	SPRING 20 CSC 215	020, Total Credits: 9.0					
FALL 2019, Total Credits:			-					
FALL 2019, Total Credits: PHY 215	4.0 🖺	<u>CSC 215</u>	3.0					
FALL 2019, Total Credits: PHY 215 MAT 302	4.0 1	<u>CSC 215</u> <u>CSC 331</u>	3.0 3.0 3.0					

Audit View

This view displays how the courses will apply in the audit, as well as a quick term-by-term view of the classes the student has been advised to take.

Worksheets	er Plans Notes Petitions Exceptions GPA Calc				
Student Pl				View: Audit	· · ·
New Planner Work	sheet WA314PDp as of 07/12/2018 at 10:54	^	Graduation Plan		Active: Yes
Level	Undergraduate				
ID		_	Degree: Associate in Scient	ce	Status: NOT LOCKED
Degree	Associate in Science		Level: Undergraduate		
Classification	Lower Sophomore				
College					
Advisor			2018-2019U		
Major	Computer Science				
Overall GPA	3.941		SPRING 2019, Tota	al Credits: 10.0	
Minor					
	Degree Progress		<u>CSC 350</u>	3.0	
Requirement			PHY 215	4.0	
Kequirement	37.70		1111 215	4.0	
Credits	95%		CSC 331	3.0	
Associate in Science Academic Year: 2017-20		- 1	Disclaimer:You are encourage		
GPA: 3.941			the above requirements. Your		
Credits Applied: 57			interpreting this report. This pla		
Credits Required: 60			degree or certificate requireme degree/certificate completion s		
Unmet conditions for this	s set of requirements: 60 credits are required. You currently have 57, you still nee more credits.	13	degreercentricate completion s	status, or to obtain a copy	y or your academic transcript.
GPA Requirement Me	t				
Service Records Service Record	quirement				
Skills Assessment					
PATHWAYS - General	Education Requirements - AS				

Edit View

Use this view to make changes to a plan, like moving courses to different terms, deleting terms, or reassigning terms.

Workshe	ets Planner Plans Note	s Pet	itions	Exceptions GPA Calc					
Student Plan	her for: I					View: E	Edit		View Plan List New Plan
Description:	Graduation Plan			🖉 Active 📃 I	.ocked				Still Needed
Degree:	Associate in Science			Level: Under	rgraduate				Refresh Collapse All
Tracking Sta	tus: Not displayed, plan is not locked								 Associate in Science Major in Computer Science
▼ SPRIN	2019 Total Credits: 10.0 🛈				Reassign Delete this	term		^	
Critical	Course Requirement			Credits	Minimum Grade		Notes		
	CSC 350	Q	3	3.0	None	Ŧ			
	PHY 215	Q	•	(4.0	None	Ŧ			
	CSC 331	Q	•	3.0	None	Ŧ			
FALL 2	019 Total Credits: 10.0 🛈				Reassign Delete this	term			
Critical	Course Requirement			Credits	Minimum Grade		Notes		
	PHY 225	Q	3	4.0	None	Ŧ			
	PSY 100	Q	•	3.0	None	Ŧ			
	HIS 101	Q	3	(3.0	None	Ŧ			
Last updated	by: Hlaing, Tin on 12-Jul-2018						Audit	Wh	Courses at-If Delete Save As Save