

BOROUGH OF MANHATTAN COMMUNITY COLLEGE  
The City University of New York

**COLLEGE COUNCIL**

**Minutes**

**January 29, 2020**

Everyone attended except:

Hussein Abdulla  
Domenick Acocella  
Melissa Butler  
Arthur Cain  
Abraham Dasney  
Yvonne Devers  
Noor Earpy  
Judy Eng  
Evelin Gamarra-Martinez  
Deborah Gambs  
Abdoul-Hanane Gbadamassi  
Lane Glisson  
Sunil Gupta  
Maxine Hunter  
Talibah Khwaja  
Deborah Lane  
Jun Liang Rice  
Laurie Lomask

Kaddy Monoh  
John Montanez  
Atef Osamah  
Emmanuel Paki  
Mahatapa Palit  
Thaddeus Radell  
Manny Romero  
Rifat Salam  
Brandee Simmons  
Gilles Ghislain Tanke Seulo  
Kiberwossen Tesfagiorgis  
Scott Tulloch  
Diane Walleser  
Eugenia Yau  
Abubakar Yussif  
Meryem Zaman  
Emily Zheng  
Tahir Zogaj

- I. Interim President Karrin Wilks called the meeting to order at 2:13 pm.
- II. APPROVAL OF MINUTES:
  - A. The November 27, 2019 College Council Meeting minutes were unanimously approved.
- III. STANDING COMMITTEE REPORTS
  - A. The Budget Committee presented a report. The report will be available on the website.
    1. PSC-CUNY Contractual pay increases are funded until 2025, 5.8 M.
    2. New hires are not to make more that the position's previous salary.
    3. The Technology fees spending will increase, the reserve is planned to go from 3 to 2 M.
    4. BMCC 3.3M projected revenue shortfall will be closer to 5M based on 7% reduction in student enrollment in Spring 20.
    5. Expenditure on College Assistants and Non-Teaching adjuncts to go down as hiring was limited.

6. Number of sections decreased by 200 and class size decreased from 24 to 22 students. Some adjunct savings are expected this Spring.
7. Very bad outlook for future years and we are deep into reserves.
8. Budget for next year same from State but down for Community Colleges by 5M+ as a result of enrollment decrease.
9. City budget will increase because it will cover PSC contractual costs, but a number of programs will be no longer funded next year. State budget Childcare down 900K, City budget down 600K. ASAP budget will go down by 2.5M. Apprentice programs will remain the same. Food insecurity funds of 2M will not be extended. Adult literacy cut by 425M.
10. Copying and printing services for students will change. In open labs and library limit was 130 pages/semester with a great usage variability some students printing nothing and others much more than reasonable. Students will have an allocation of \$25/semester, if they exceed, they can go to the library and add value on their cards with a credit card. Added cash will roll over to next semester, unused credit will not. If cash remains on card after students leave college, there will be no refunds. Scanning services are free in all buildings. Faculty can print free for students through reprographics. Scanners will be installed for student use.

#### Questions/Comments

- a. How will the budget restrictions impact the push to improve graduation and retention? BMCC still spends twice as much per student than other senior or Community colleges. Over \$1000 per student, most Colleges spend below \$500. Excluding rent.
- b. Why? Because we always had the money before.
- c. How can the State and City justify cuts? Negotiations are ongoing, great improvements are unlikely.
- d. Projections going ahead? BMCC had projected flat, we are well below, so we need to reevaluate future projections and search revenue.
- e. Many students do not have computers, only their phones, they need to print material provided by faculty on Blackboard. This goes against efforts to improve retention/graduation. Limiting printing puts extra burden on Faculty.
- f. The Students are not technically paying for printing; they just have a limit since some students were printing more than they needed. It will be accessed if students are spending more than what was allocated.
- g. Students will not pay and will not have materials. Print it for them at reprographics.
- h. How did the printing issue come to Budget Committee? At Cabinet. Not a Budget issue.

- i. Unintended consequence of expansion on OER and online courses? Will be monitored.
- j. Course packs are done at reprographics. Copy right issues? Refer to librarians. Mostly OK for educational purposes.
- k. Financial consequences of course packs? Will be followed.
- l. To reduce paper students could be given something like the Chrome books/tablets as those given at many middle and high schools.
- m. State legislator 6B in debt and Tuition in Community colleges up by \$100, how bad does next year's budget look? Not good.

#### B. Campus Life and Student Issues Committee presented a Report

- 1. Co-Curricular Transcript. BMCC has the most activities outside the classroom in CUNY. Research, Clubs, Workshops among other activities. CCT is how all is recorded and recognized.
- 2. The CCT is an opportunity to remember what was done and have it verified by the College since 2009. Tile on BMCC portal, CCT Staff/faculty. By inputting student's last name or ID information becomes visible. There are 11 categories in CCT.
- 3. CCT encourages student engagement and is useful for Faculty writing recommendation letters, as well as for students applying for jobs, as they can demonstrate experiences on Resumés. Faculty are encouraged to submit CCT opportunities. More students participate each semester.
- 4. BMCC is a pioneer in the CCT.

#### Questions/Comments:

- a. Students are not attending College Senate/Council meetings. They will be encouraged to do so.
- b. CCT in very helpful for recommendation letters. How do student find out about it? Emails are being sent to students with their CCT attached, for new students, emails with information on how to get involved and what counts were sent.
- c. How to distinguish between paid and unpaid activities? Recording under professional activities or civic engagement activities accordingly. Both get credit.
- d. Unrelated question on how to encourage participation in Student Elections? Marketing plan.

#### IV. INTERIM PRESIDENT'S REPORT

##### A. Strategic planning update. (See website)

- 1. Phase 2 of Designing for Success under way and on track to produce 2020/2025 plan by September 1<sup>st</sup>. Goals are: 1. to double completion

- rates and increase successful transfer and Baccalaureate attainment.
2. Improve learning by culturally responsible and sustaining pedagogy and support.
  3. Expand career development to lead into meaningful work with family sustaining wages and
  4. To achieve equity in these outcomes in the College community where all members can thrive.
2. Next college wide Forum is Thursday February 13<sup>th</sup> from 9:30am to 1:30 pm in Fitterman. Reports from working groups as well as discussion on mission and vision. Next Student Forums are March 31<sup>st</sup>, April 1<sup>st</sup> and 2<sup>nd</sup> one in the morning, one in the afternoon and one in the evening.
  3. Advancing equity. In conjunction with the culture of care working group, BMCC joined the National Caring Campus Initiative through the Institute for Evidence Based Change. It provides training for staff to commit to interventions to strengthen the engagement and sense of belonging amongst Students.
  4. Based on evidence on effectiveness of Cohort Programs in supporting student success we are implementing additional small cohort programs targeting Black and Latino males, aiming at reducing the equity gaps for those populations.
  5. Continuing to expand the implementation of culturally responsible pedagogy including through Convocation held January 23.
  6. After several years of declining retention, our one-year retention rates improved from 57.8% to 59.7%. Over the past six years the percentage of Students earning 20+ credits in their first year rose from 31% to 41.3%, the percentage earning 30+ credits in the first year more than tripled from 4.1% to 14.8%. The percentage of students who attempted 30+ credits in their first year and earned those credits rose to 91.8%. Math can be a barrier to success, the percentage of freshman completing college level math increased from 28% to 44.4%. Three-year graduation has increased for the sixth year in a row from 15.9% to 24.5%.
  7. Spring enrollment is down 4.7% compared to last Spring, enrolment is down throughout CUNY's Community Colleges the reasons and what can be done will be analyzed.
  8. Call for volunteers for the President's advisory on student learning and success research. The committee will meet twice per semester to suggest evaluation strategies and to recognize and celebrate faculty and staff research on student learning and success, including public awareness of contributions.
  9. Faculty and staff lounge at Murray St is completed at M317A opens Jan 30<sup>th</sup>.
  10. Congratulations to the Criminal Justice program for being named the 2019 Criminal Justice program of the year by the Academy of Criminal Justice Sciences.

11. BMCC is the safest campus in NY and most diverse in managerial positions.

Questions/Comments:

- a. Will there be storage in M317A? No.
- b. Anybody doing research is welcome to Advisory Board.

VI. NEW BUSINESS:

- A. BMCC presidential search started, currently creating profile of candidate and job description. Should be done by next Fall, three finalists will meet with Faculty and Staff.
- B. African History Month to start next Wednesday with celebration in the cafeteria 2-4 pm.
- C. Purchasing requires OTPS requisitions by March 16<sup>th</sup>. Follow instructions for travel expenses, deadlines May 31<sup>st</sup> and July 6<sup>th</sup>.

VII. Interim President Wilks adjourned the meeting at 3:14 pm.