

Faculty Development Committee
Wednesday September 30th , 2020 2:00-4:00pm

In attendance: Rifat A. Salam, Jennifer M. Longley, Henry Bulley, Ruth V. Guirguis, Erica Seidel, Joanna I. Giza, Shamira Soren Malekar, Maria Lourdes Serrano de la Pena

i. Minutes draft

ii. **Faculty development grants-** the committee agreed that it would like to request full transparency regarding the grant, more specifically as to who got funded, where was the money allocated, how much funds are available and finally, who makes the final decision on the grant and how it is determined. The committee that spends long hours reviewing the grants would like to retain the authority of the decision of awarding the grants and how the budget is allocated moving forward. For this to be a fair process, committee discussed that certain number of grants in a given year should go to a specific department and that it will vary by year in order for each department to receive the grant. The faculty development grant sub-committee will create the resolution document and revise the rubric.

iii. **Guests-** committee decided that if the guidance is needed, it will invite external administration to attend the meeting.

iv. **Faculty Development Day-** the committee would like to keep the proposed theme to be providing helpful strategies for faculty dealing with current challenges of teaching from home and helpful strategies used to teach shared by other faculty; the committee would like to initiate the call for participants, who will be sharing interesting strategies they use in their classes in a “lightening talk” format. To ensure the successful execution of the event, the committee will consider having 1-2 hosts to co-host the event and introduce the speakers to the audience and to one another prior to the event. The committee and IT will work together to co-host the meeting. The committee will request college wide access to allow the number of permitted participants be higher than 100. The event was proposed to be in 2 sessions and last 90 minutes with first session beginning 10-11:30am and a possible afternoon session. The committee also stressed the importance of involving and including the adjuncts in the event.

v. **Joe Doctor Colloquium** – committee is still deciding on the speaker and debated about inviting someone more related to current events and having Django Paris invited the following year.

vi. Meeting was adjourned