

Faculty Development Committee  
Wednesday September 2<sup>nd</sup> , 2020 2:00-4:00pm

In attendance: Rifat A. Salam, Jennifer M. Longley, Ruth V. Guirguis, Erica Seidel, Joanna I. Giza, Shamira Soren Malekar, Serine Ndiaye

i. Minutes were approved unanimously.

ii. Election of the Chair- Rifat A. Salam

Secretary-Joanna I. Giza

Committee representative- Jennifer M. Longley

iii. Deciding on the Joe Doctor Colloquium-speaking about inviting Django Paris for the following year and possibly suggesting speaker related to current events for the next year. The funds are still there.

iv. Faculty development grants-discussing the current status of the grants. The issue of the former awardees not getting the funds has come up. The current funding issue needs to be addressed as well as the fact that the funds come partially from the cafeteria and bookstore revenues. We need to reconcile the awardees that did not receive the funds yet and those that asked for the grants for travel-possibly cancelled and rescheduled conferences. We need to look at the rubric and update it given the current situation. The committee needs to clarify what is BMCC position on travel grants.

v. Faculty Development Day-the committee agreed on the date Friday, November 13<sup>th</sup> as opposed to Wednesday as this is the day most faculty members do not teach and will be able to attend via zoom. The committee decided on unifying theme to be the helpful strategies for faculty dealing with current challenges of teaching from home and strategies used to teach with the focus on faculty. The committee proposed that the format should be a 5 minute strategy presentations from multiple faculty members, which can then be broken down into breakout room sessions and longer discussions.

vi. Subcommittees were formed to break down the workload:

a) Joe Doctor Colloquium

b) Faculty Development Day- Jennifer M. Longley, Ruth V. Guirguis, Shamira Soren Malekar

c) Faculty Development Grants-Erica Seidel, Joanna I. Giza, Serine Ndiaye