

BMCC Faculty Senate
Student Affairs Sub-Committee
Minutes from the meeting on September 2, 2020
2-4 pm, Zoom™

Present: Matthew Chan, VP Marva Craig, Christine Jacknick, Laurie Lomask, Maureen Matarese

1. Big welcome to new member Matthew Chan! We're so happy to have you on board!
2. Election of Chair: Maureen Matarese nominated Laurie Lomask, and she accepted. Committee voted her in as chair.
3. Christine Jacknick will serve as liaison to BMCC AS Executive Committee
4. Christine Jacknick has volunteered to be committee secretary for the AY
5. Reviewed End-of-Year report
 - a. Starfish
 - b. Panther Partners Program
 - c. Islamophobia event
 - d. Probation and Retention cohort program
 - e. Discrimination against Asian population
 - f. Covid/quarantine-related student concerns
 - g. Corporate apps and programs and information privacy
6. Professor Matarese shared Academic Affairs' student survey results from Spring 2020 with the committee. Committee will read the report for our next meeting and generate ideas for action items for this academic year.
7. Invites: Professor Lomask discussed inviting Rahanna Belle-Jerome, Janice Zummo, and Chris Shults back to the Student Affairs meetings to discuss Panther Partners, Starfish, and Retention (respectively). VP Craig suggested including VP Diane Wallacer in the same meeting as Dean Janice Zummo to discuss EAB (a new student management software) and how it might be used with Starfish.
8. Professor Jacknick inquired about an \$18 fee that is applied to students who change classes after the first day of classes. She noted that if students (in ACR or ESL, for example) are misplaced into a level of ACR or ESL and need to change level (higher or lower) they are charged for changing classes despite the fact that it is often not students' faults that they're in the wrong class. She and VP Craig discussed whether it could be built into the system that when the class is a higher or lower level of the same kind of course that the fee be waived. VP Craig will send a request to the Bursar and Registrar and suggested that Professor Lomask, as Chair of Student Affairs Committee, do the same.

TO DOs:

- a. VP Craig will send a request to the Bursar and Registrar

- b. Professor Jacknick will follow up with information about ALL dept and will draft an inquiry that can be sent to the other departments
 - c. Professor Matarese will send the inquiry to English and seek response
 - d. Professor Chan will send the inquiry to Math and seek response
 - e. Professor Lomask will send to Modern languages and seek response
 - f. Based on response, Professor Lomask will send a letter to the Bursar and Registrar.
9. VP Craig has said that we should have a student assigned to our committee soon
10. Professor Lomask offered a potential focus for an upcoming event supporting students who are housing insecure, and Professor Chan suggested including financial insecurity. VP Craig suggested that we consider what it is we want to accomplish.
- a. Ideas:
 - i. Homelessness and Housing Insecurity
 - 1. Debborah Hart, Single Stop (who will contact her?)
 - 2. A colleague from Department of Homeless Services (Prof Matarese seek info on this)
 - 3. Counselling (who will contact Neda)
 - 4. Social Work (perhaps contact Lisa Rose)
 - 5. An Attorney (tenant rights) (who will contact this person?)
 - 6. Hearing from someone who used to be homeless
 - 7. Perhaps Nov 11-19 (Homelessness awareness week)
 - 8. Sara Goldrick-Rabb? (who will contact her?)
 - ii. Contact some homeless students to find out what they could most use to feel supported? Do they want a social network? Would that be helpful? Group counseling sessions? Slack chat network?
 - b. Financial Insecurity
 - i. Financial aid
 - ii. Career Center (maybe pair with an already existing career fair?)
 - c. In both—VP Craig suggested including a social justice component and a systemic racism component.
 - d. Committee agreed to discuss online over the next week to firm up ideas
11. Registration challenges: VP Craig suggested talking to VP Diane Wallacer about what registration looks like for the spring, and how we can better prepare our students for spring registration. BMCC is down 10% in student registration (roughly 22,700 students), a significant drop

Respectfully submitted,

Maureen T. Matarese, Professor in Academic Literacy and Linguistics, Student Affairs Committee