



Borough of Manhattan Community College
The City University of New York
Academic Standing Committee

Minutes
December 2nd, 2020
Via Zoom

- I. Call to order: 2:06 pm
- II. Attendance: A quorum was achieved. All committee members were present.
- III. Approval of Meeting Minutes of November 4th, 2020 (Amendment made during February 3rd meeting)
 - a. The committee discussed guidelines to approve or deny appeals, and recommended that if a document on these guidelines exists, it should be made available to all members, especially new members.
 - b. Committee requested data on appeals received, appeals denied, and approved.
- IV. Chair's reports on the committee's activities to the end of the year 2020.

The chair of the Committee, Professor James Blake reported on the number of appeals read as of the meeting's date and what to expect in the upcoming months. Professor Blake also informed the committee on the ongoing discussions between the Academic Standing Committee, other committees and the college services; especially the registrar office and the counseling center.

- V. Consideration of Open Issues:

The committee tabled the vote on the adoption of the newly designed system aimed to ease accessibility and reading of appeals for its November 4th, 2020 meeting. In that regard, discussions were opened on the effectiveness of the system in regard to committee members' work, and especially accessibility and handling of the system by students appealing, to efficiently scan and submit all documents. The process was explained by the Chair, Professor Blake, and the Committee liaison to other Committees, and college services, Professor Cynthia Wiseman. Many questions were raised in regard to the efficiency of the system and its benefit

to the committee members. Members were still concerned about labor intensive that the current system presents, and will appreciate a lift of that burden. In the end, the committee approved to test out the new system before making any decision.

Discussions were also made on guidelines on approving or denying appeals and if a document on this exists, it should be made available to all committee members, especially new members.

Request was on data relevant to numbers of appeals received, denied, and approved

VI. Old Business

VII. Adjournment: 3:05 pm

The Chair of the Committee, Professor Blake congratulated members of the committee for their hard work, dedication, and support to the college and students. He then advised members to stay safe during the pandemic and wished them happy holidays.