

Faculty Development Committee
Wednesday April 7th, 2021 2:00-4:00pm

In attendance: Rifat A. Salam, Jennifer M. Longley, Joanna I. Giza, Maria Lourdes Serrano de la Pena, Ruth V. Guirguis, Erica Seidel, Shamira Soren Malekar, Henry Bulley, Serine Ndiaye

Absent: Emmanuel Paki

- i. Minutes were approved unanimously
- ii. The committee discussed the Joe Doctor event with Django Paris that took place last month
- iii. The details of the faculty development grant review process were discussed. The committee decided to send the proposals to the reviewers by Friday April 9th and the deadline of April 26th (Monday) was proposed for the reviewers to return the reviewed proposals and scores
- iv. The committee shared and discussed the list of the reviewers for the Faculty Development Grant and decided to assign 2 grants per reviewer.
- v. The committee will convert the rubric to the google form to make it easier for the reviewers to enter the scores and provide the feedback comments
- vi. The committee designated the members in charge of grant assignment and distribution to ensure confidentiality of the grant revision and blind process
- vii. Meeting was adjourned