

Job Title: Custodial Assistant - Hourly
Closing Date: This position is open Until Filled (the review of applications to begin immediately)
Job Category: Support Staff -- Part-Time Hourly
Location: 199 Chambers Street, NY NY 10007
City/Cities: New York, NY
Position Type: Part-Time Hourly
Salary: \$15.61/Hour**; \$17.15/Hour
** suppressed salary in the first 24 months of new hire.

Job Description:

Under supervision, performs work of ordinary difficulty in cleaning public buildings and their immediate grounds; performs related light labor. **Shift includes Evening, Weekend, and Overnight.**

Responsibilities:

Perform work of ordinary difficulty in cleaning public buildings and their immediate grounds; performs related light labor. There is no Assignment Level for this position. All personnel perform related work. This specification describes typical assignments; related duties may be assigned as needed.

- Sweeps, damp mops, and wet mops office floors, toilets, corridors, lobbies, and other assigned floor areas.
- Cleans washbasins and other toilet room facilities.
- Washes walls by hand with a brush or by using an electric machine.
- Scrubs floors with an electric machine; waxes and polishes floors.
- Hand scrubs stairs and stair landings.
- Empties waste basket and disposes of refuse.
- Vacuums and cleans rugs, carpets, and upholstered furniture.
- Dusts and removes and cleans window coverings such as blinds.
- Performs shoulder high dusting of walls.
- Dusts and polishes furniture and metal work.
- Cleans mirrors and glass in bookcase, doors, and restrooms.
- Washes electric light fixtures.
- Replenishes bathroom supplies in toilets.
- Sweeps sidewalks and removes snow from sidewalks; washes sidewalks and lower portion of buildings with brush and hose.
- Replaces bulbs and fuses.
- Attends a low pressure heating plant.
- May occasionally operate an elevator, move furniture, or act as watch person.
- Reports broken equipment.
- Observes safety and environmental health precautions as directed.
- Puts up safety warnings and/or stanchions for wet floors or other areas for limited access during cleaning.
- Sorts refuse for recycling.
- Cleans small kitchens and/or coffee service areas.

Shift includes Evening, Weekend, and Overnight.

Qualifications:

There are no formal education or experience requirements. There are certain medical and physical requirements as established by University management.

How to Apply:

Candidates should email their resume to Lori Mazzola (lmazzola@bmcc.cuny.edu)

EQUAL EMPLOYMENT OPPORTUNITY

CUNY encourages people with disabilities, minorities, veterans, and women to apply. At CUNY, Italian Americans are also included among our protected groups. Applicants and employees will not be discriminated against on the basis of any legally protected category, including sexual orientation or gender identity. EEO/AA/Vet/Disability Employer.