



Borough of Manhattan Community College  
The City University of New York  
Academic Senate

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Minutes  
April 26<sup>th</sup>, 2017  
N451

- I. CALL TO ORDER: 2.25 pm
- II. ATTENDANCE: A quorum was achieved. The following senators were absent: Nur Ahamed, Sheldon Applewhite, Joao Bila, Alejandro Binilla-Manjarrez, James Blake, Peter Bratsis, Arthur Cain, Hector Castellanos, Yan Chen, Cheryl Christopher, Marva Craig, Mahamadou Diawara, Kaoutar Elharchaoui, Joel Evans, Meghan Fitzgerald, Joel Hernandez, Marci Littlefield, Caterina Mata, Ousmane Mbodj, Michelle Murillo, Mahatapa Palit, Alicia Perdomo, Jonathan Ruiz, Jason Ruiz Quintero, Rifat Salam, Jason Silva, Hao Tang, Chiaki Yanagisawa, Ibrahim Zavery
- III. APPROVAL OF MEETING MINUTES: Minutes from 2.22.2017 were unanimously approved.
- IV. STANDING COMMITTEE REPORTS FROM REPRESENTATIVES
  - a. CURRICULUM COMMITTEE - The following items were unanimously approved by the Academic Senate:
    - i. Course Revision: **ART 243 3D Design: Methods and Materials**
    - ii. Course Revision: **ART 338 Digital Darkroom**
    - iii. Course Revision: **ART 420 Final Project Lab**
    - iv. New Course: **ART 203 Digital Creative Studio**
    - v. New Curriculum: **Child and Youth Studies**
    - vi. Course Revision: **CIS 207 Healthcare Information Technologies and Management Systems**
    - vii. New Curriculum: **Dual Degree CIS AAS to Information Systems BS at SPS**
    - viii. New Curriculum: **Dual Degree CSC AS to Computer Science and Information Security BS at John Jay**
    - ix. New Course: **CIS 359 Information Assurance**
    - x. New Course: **CIS 362 Cloud Computing**
    - xi. New Course: **CIS 364 Mobile Device Programming**
    - xii. New Course: **CIS 459 Ethical Hacking and System Defense**
    - xiii. Course Revision: **HUM 301 Field Experience I**
    - xiv. Curriculum Revision: **Mathematics**
    - xv. New Course: **MAT 56.5 Elementary and Intermediate Algebra with Trigonometry**

- b. FACULTY DEVELOPMENT COMMITTEE
  - i. Joe Doctor Colloquium a success. Committee chair thanked Academic Affairs for funding the event.
  - ii. Faculty Development Grants: 17 grants were funded. Approximately 30% of applicants requested reassigned time. Committee chair thanked the volunteers who reviewed the grants.
- c. INSTRUCTION COMMITTEE
  - i. The proposed questions for the student evaluations of online/ hybrid classes will be posted on the AS website for review before the next AS meeting.
- d. ACADEMIC STANDING COMMITTEE
  - i. Committee read and acted on appeals.
- e. COMMITTEE ON STUDENT AFFAIRS
  - i. Committee continues to recruit faculty mentors for first-time college attendees.
  - ii. Committee will meet with M. Gonzales from the Office of Accessibility to discuss how faculty can assist students with accessibility needs.
- f. ADMISSIONS COMMITTEE
  - i. Committee met with VP Wallerer to discuss getting faculty involved in student recruitment. Suggest that short videos be embedded in the recruitment email sent to prospective students.
- g. ACADEMIC FREEDOM
  - i. No agenda items.

## V. CHAIR'S REPORT

- a. Distinguished teachers award - 4 awardees:
  - i. Tenured: B. Simms (Math.) and G. Klock (Eng.)
  - ii. Lecturer: M. Marcus (Acad. Lit. and Ling.)
  - iii. Adjunct: R. Gleicher (Soc. Sci.)
- b. Experiential learning – ELO courses must now be designated as such on CunyFirst. AS Chair will form a committee to create guidelines for coding of these courses. L. Burrell (Director of Internships and Experiential Learning) will chair the committee.
- c. Peer evaluation of online/ hybrid courses – Chair has charged Instruction committee with examining how online/hybrid courses are peer evaluated.
- d. BMCC has been given Revised CUNY Uniform Grade Symbols that the Instruction Committee is looking at to provide feedback.

## VI. NEW BUSINESS

- a. UFS update: K. Conway
  - i. UFS conference: April 4, 2017. Senators should contact Kay

- ii. Budget: NYC budget due to be released imminently (post meeting update from Kay – NYC budget did not include funds for workload reallocation).
    - 1. NY State budget included \$4 million each to CUNY and SUNY for development of Open Educational Resources (OER). CUNY Chancellor has asked for the same for CCs from NYC. (Post meeting update – NYC did not fund OER, but NYS agreed to let the \$4MM be used for both senior and community colleges).
  - iii. Presidential candidates - CUNY-wide searches for candidates for John Jay and City College are underway; Kingsborough CC President has announced his resignation so an additional search will commence.
  - iv. Diminishing faculty diversity – the Presidents of Hunter and Lehman Colleges have been charged with leading a task force of CUNY Presidents to address this issue.
  - v. Expressive policy – CUNY supports free speech, but the Expressive Policy circulated last year does not seem to be forthcoming, as there were small, but loud pockets of opposition. More likely the Chancellor will continue to issue statements in support of free speech. (Post meeting update – see the attached statement the UFS Executive Committee issued.)
  - vi. Faculty housing – Is not a dead issue and is still being discussed at the Chancellor level.
  - vii. Excelsior scholarship – preliminary numbers indicate that about 4100 university-wide students are eligible for this scholarship. About 500 of these are community college students. Eligibility requires taking 30 credits per calendar year, maintaining good grades (2.0 or better) and being within the income limits (\$100,000 scaling up to \$125,000 in three years). The main concerns at CUNY is that the vast majority of our students do not attend full time, if students do start taking thirty credits, then we will have to add a significant number of course sections. Additionally it is yet to be seen to what extent enrollment may grow as students currently attending, or planning to attend, private institutions decide to attend CUNY/SUNY.
  - viii. 12-6: Kay will try to coordinate outreach by BMCC departmental representatives to colleagues at LaGuardia, Kingsborough and Guttman CCs to gather information on the system. Ideally we will also work with colleagues at BXCC, Hostos and QCC who are also considering the change in calendar.
- b. CUNY RFPs: SVP Wilks
- i. Three RFPs were recently released by CUNY, with less than three weeks for schools to submit applications. BMCC submitted the following:
    - 1. Globalizing the Curriculum – proposal for developing a Certificate for Translation (Modern languages).
    - 2. Experiential learning – three proposals: winter term student study abroad proposal, career services program proposal and service learning project for faculty proposal.
    - 3. Academic Momentum – proposal for creating clear career maps for students and for creating six year transfer maps: Guided Pathways (Advisement).

- c. Advisement issues: R. Isserles
  - i. Students are missing class due to scheduled meetings with their advisors. SVP Wilks will address the issue.
  
- d. Asian heritage month: E. Wong
  - i. Asian heritage dinner to be held on Friday April 28<sup>th</sup>. All welcome.

VII. OLD BUSINESS

VIII. ADJOURNMENT: 3.02pm.

Respectfully submitted by S. Salm, secretary