

**Borough of Manhattan Community College
Academic Senate: Faculty Development Committee
Meeting Minutes: 2-4pm Dec 7, 2016 in N793**

Members Present: Sharon Brickman, Margaret Carson (Chair), Ainoa Inigo, Geoff Klock (Secretary), Silvia Roig, George Stevenson, Shalva Tsiklauri.

Members Absent: Jae Ki Lee (Executive Committee Liaison)

At this meeting we:

- Approved November minutes
- Discussed Faculty Development Day,
 - We discussed what worked and what did not
 - We voted for internal reviewers only
 - Decided to release the instructions early, in December
- Discussed the Faculty Development Grant application
 - and how to make it work better
- Discussed the Joe Doctor colloquium,
 - specifically speakers
- Discussed Faculty Convocation Day, Jan 27, 2017
 - Margaret Carson and George Stevenson agreed to work with administration

Submitted to: Sarah Salm