



**Student Affairs**

Borough of Manhattan Community College  
The City University of New York  
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199 Chambers Street  
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## **Committee on Campus Life and Student Issues of the College Council**

2009-2010 End of Year Report

Members: Michael Hutmaker, Regina Galasso, Kevon Rankin, Eric Maimon, Harry Mars, Precious Sellars-Mulhern, John Carr, Amparo Lopez-Moreno, Naida Zukic,

Meetings:

November 11, 2009

December 2, 2009

February 3, 2010

March 3, 2010

April 7, 2010

May 5, 2010

Summary of Meetings:

The new Dean of Student Affairs, Michael Hutmaker, joined the committee at the mid-year point and was brought up to date on the work of the committee. The committee decided to continue to pursue the issue of promoting civility and appropriate behavior on campus. Members revisited past articles and did additional research on the topic. A survey was developed by the committee and reviewed by Institution Research. A pilot survey was conducted through one of the member's classes. The survey was then developed into an on-line version with the assistance of the Office of Public Affairs. The survey was sent out and the results will be tabulated to give direction to the areas of focus for upcoming semesters.

The committee also provided feedback to the Co-Curricular Transcript (CCT) initiative.

Attachments

Attached please find the minutes of the committee meetings and the survey on Civility.

Prepared by:

Michael Hutmaker

Dean of Student Affairs

May 18, 2010



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## **Committee on Campus Life and Student Issues of the College Council**

Minutes  
November 11, 2009  
S206A

Present: Regina Galasso, Kevon Rankin, Eric Maimon, Harry Mars (Acting Chair), Precious Sellars-Mulhern

Absent: John Carr, Amparo Lopez-Moreno, Naida Zukic

1. Review of BMCC Governance Plan
2. Review of committee minutes from 2008-2009
3. Discussion of Co-Curricular transcript. Presentation will be given at December 2, 2009 meeting.
4. Discussion of Academic Probation
5. Agreement to continue work on civility campaign from 2008-2009 committee.
6. Next Meeting – December 2, 2009, 3pm, S206A



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## **Committee on Campus Life and Student Issues of the College Council**

Minutes  
December 2, 2009  
N411

Present: John Carr, Regina Galasso, Kevon Rankin, , Eric Maimon, Harry Mars (Acting Chair),  
Amparo Lopez-Moreno, Matty Punnett (guest), Kimberly Chu (guest), Marva Craig (guest)

Absent: Precious Sellars-Mulhern, Naida Zukic,

1. Presentation of Co-Curricular Transcript by VP Marva Craig
2. Next Meeting – February 3, 2010, 3pm, S138



## **Committee on Campus Life and Student Issues of the College Council**

Minutes  
February 3, 2010  
S138

Present: John Carr, Regina Galasso, Michael Hutmaker (Chair), Eric Maimon, Harry Mars, Precious Sellars-Mulhern

Absent: Amparo Lopez-Moreno, Naida Zukic, Kevon Rankin

1- Introductions

- Dean Hutmaker will now serve as Chair. Thanks to Harry Mars for serving in this capacity.

2- Old Business – Civility on Campus

- Continued discussion on this topic.
- Suggested ways to start campaign.
- begin with focus groups (Nicole Leach did the same for the CCT).
- go to the students – survey in the café, library, etc.
- contact faculty advisers to share with groups.
- goal is to send a positive message.
- educate people on how to respond to concerns (who/where to go).
  - partner with Matty Punnett, Student Conduct Coordinator
- set up a sub-committee to discuss (Thurs Feb 25 @ 3:30)

3- Items for Academic Senate & College Council agenda

- Plan to update College Council at March meeting

4- Next Meeting – Wednesday, March 3, 2010, 3pm, Room S138



## **Committee on Campus Life and Student Issues of the College Council**

Minutes  
March 3, 2010  
S206

Present: Regina Galasso, Michael Hutmaker (Chair), Amparo Lopez-Moreno, Precious Sellars-Mulhern

Absent: Naida Zukic, Kevon Rankin, John Carr, Eric Maimon, Harry Mars,

1. Review and acceptance of February minutes
2. Old Business – Civility on Campus
  - Continued discussion on this topic.
  - Prof. Galasso recommended reviewing work by Prof. Forni at Johns Hopkins University who specializes in campus civility. She will send email link to share with group.
  - Dr. Hutmaker will put together a draft survey.
  - Set up a planning meeting to review develop the survey subcommittee meeting.
  - Set goals to: 1- develop survey
  - 2- use the information for programming
  - 3- create a campaign from data
  - Suggested to put information regarding civility the BMCC Faculty Newsletter.
3. Items for Academic Senate & College Council agenda
  - Plan to update College Council at March meeting.
4. Next Meeting – Wednesday, April 7, 2010, 3pm, Room TBA



**Committee on Campus Life and Student Issues  
of the College Council**

Minutes  
April 7, 2010  
S341

Present: Regina Galasso, Michael Hutmaker (Chair), Precious Sellars-Mulhern, Amparo Lopez-Moreno

Absent: Naida Zukic, Kevon Rankin, John Carr, Eric Maimon, Harry Mars

1. Review and acceptance of March minutes
2. Old Business – Civility on Campus survey
  - 5- Reviewed pilot results of the civility survey that Professor Galasso handed to her classes.
  - 6- Discussed changes to survey for more clarity.
  - 7- Suggested to have Institutional Research review the survey.
  - 8- A suggestion was made to have the survey sent electronically via email.
  - 9- A request will be sent to Public Affairs to create an electronic version of the survey.
3. New Business
4. Next Meeting – May 5, 2010



**Committee on Campus Life and Student Issues  
of the College Council**

Minutes  
May 5, 2010  
S341

Present: Regina Galasso, Michael Hutmaker (Chair), Precious Sellars-Mulhern, Matty Punnett (guest)

Absent: Naida Zukic, Kevon Rankin, John Carr, Eric Maimon, Harry Mars, Amparo Lopez-Moreno

1. Review and acceptance of April minutes
2. Old Business – Civility on Campus
  - 10- Reviewed web version of the Civility survey.
  - 11- Will send changes to web team for changes.
  - 12- Will try to send out the survey to students before the end of the spring 2010 semester.
3. Next Meeting – Fall 2010