



College Council

2012-2013 Committee on Campus Life and Student Issues

Final Report

Committee Members:

Joseph Akhuetie - student (fall 2012 only)
Eugenio Barrios - staff
Domingo Estevez - student (spring 2013 only)
Meghan Fitzgerald - faculty
Michael Hutmaker – chairperson
Dacheng Liu, - student

Amparo Lopez-Moreno staff
Harry Mars - staff
Kerry Ruff - faculty
Moriah Stephens- student (fall 2012 only)
Roselle Stephens- student (spring 2013 only)

Committee Accomplishments:

The committee met seven times this past year. Items discussed pertaining to the concerns of students can be grouped into two general categories: services and facilities. These concerns were shared with the appropriate areas on campus including Academic Affairs, Instructional Technology, Library, Academic Advising, Student Activities, and Facilities. Many items were addressed or will be followed up next academic year.

The discussion on services included:

- The committee discussed the implementation of CUNYfirst and asked that faculty report back to their peers and that students report back to Student Government Association (SGA) to assist with informing the campus of the process of claiming their CUNYfirst accounts. The campus was successful in the number of accounts claimed by the end of the semester through the CUNYfirst student team, open CUNYfirst labs, and the overall publicizing campaign.
- A topic of concern raised by the students was academic advisement. The committee invited members of the Academic Advising and Transfer Center (AATC) and Dean Erwin Wong to hear the concerns. The implementation of the new DegreeWorks software and CUNYfirst

will lead to a paperless advising and registration process. Academic Affairs will monitor the new process and ensure that the methods in place are best serving the students.

- The library is heavily used and the concerns raised in the committee included a request that there be additional staffing during peak hours, the creation of an “express” book drop off line, and additional textbooks be made available. These concerns were shared and addressed by the library.
- Students recommended that the ability to print be examined. It was suggested that there be an increase in the number of pages to 20 per print and to ensure that all printers have the default settings to double-side print. A recommendation was made that a policy be set that all professors accept double-sided printed assignments, as some will only accept single-sided assignments. This was shared with Academic Affairs and the Sustainability Committee and will be followed up for next year.

The items regarding campus facilities included:

- With the opening of Fiterman Hall and the re-numbering of the 199 Chambers Street building, it was suggested that directional signage for new department locations be created, including signs for each floor and a website link. These strategies were implemented by the college.
- The need for increased space for the highly used Math Lab was met with a suggestion to try to increase the space. It was suggested to use open classrooms for ‘satellite’ math labs. Once the room schedule is set for the semester, possibly use unused rooms for additional math tutoring. This will add additional set hours for math tutoring. This was shared with Academic Affairs and will be followed up for next year.
- The use of available computer lab space was recommended (specifically with regard to department specific computer labs) to be used when not being occupied by the department classes. This is being looked into by Academic Affairs and Instructional Technology.
- Club space is limited and the ability to reserve space by the clubs is difficult. It was discussed and suggested that rooms be temporarily reserved by Student Activities. Student Activities and SGA will work to “pre-reserve” rooms, hold for a limited amount of time and then release if not being used. SGA will work to provide a projected budget for the clubs for the following semester so they can plan events earlier. This will be piloted next semester. In addition, Student Affairs worked with Facilities to secure a “practice/rehearsal” room for the remainder of the semester for clubs that have performance events, (i.e. fashion shows, dance, cheerleading). Clubs can reserve the space through student activities which will staff the room while in use.

Goals for Next Year's Committee:

The committee will continued to address the concerns raised at the meetings as well as following up on some of the concerns raised this year to ensure that they have been addressed. Specific items to be follow up on are printing issues, an assessment of the student room reservation pilot, and the “satellite” math lab recommendation.

Prepared by:

Michael Hutmaker

Dean of Student Affairs

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