



Administration and Planning

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M E M O R A N D U M

To: Professor Suzanne C. Schick

From: G. Scott Anderson

Date: September 25, 2013

Subject: Facilities Committee – 2012-2013 Annual Report

The College Council Campus Facilities and Security Committee met several times during the past academic year: October 3, 2012, November 14, 2012 March 6, 2013. Members and resource staff of the committee included Jane Delgado, Cynthia Wiseman, James Law, Winston Aitkin, Igor Zaitsev, Martin Levine, Ed Sullivan, Terry Dunne, Kevin Domroe, Amish Batra and Edwin Moss.

Some of the issues addressed during the academic year included reviews of the Reprogramming of the Chambers Street building with the timetable for faculty office upgrades; explanation of MSDS materials; logistical and operational plans for Fiterman Hall; facility staff uniforms; biohazard protocols and training; waste stream management of toxic, medical, universal and recycling materials.

In the aftermath of Hurricane Sandy, the committee toured the damaged mechanical and electrical room, data center and music and art department. The committee also reviewed the college's preparation for the storm and the coastal storm mitigation preparations going forward. The committee received estimates of the cost for repairs, equipment replacement and operations recovery.

Additional issues addressed were the updates on the signage and way-finding program for Chambers Street; assessment of the damage to the pool from materials deterioration; snow closing notices and CUNY Alert; progress report on the abatement and mitigation efforts necessitated by Hurricane Sandy; review of the vermiculite issue and a review of the colleges various tabletop and full emergency preparedness exercises including the FDNY Hazmat, NYPD shelter-in-place, cooling/POD shelter exercise and the CPR/first aid program.