



## **Committee on Campus Life and Student Issues of the College Council**

Meeting #1

October 7, 2015

S724

### **Agenda**

1. Welcome
2. Charge of Committee
3. Selection of Executive Committee representative
  - Executive Committee meetings occur on the second Wednesday of the month from 4:15-5:00. The representative must be available at that time.
4. Timetable for Reports and Resolutions for the College Council Meetings:  
Inclusion in the Agenda
5. New Business
6. Other Items
7. Next Meetings:

Wednesday, November 4, 2015

Wednesday, December 2, 2015

Wednesday, February 3, 2016

Wednesday, March 9, 2016

Wednesday, April 6, 2016

Wednesday, May 11, 2016



**Committee on Campus Life and Student Issues  
of the College Council**

Meeting #1

October 7, 2015

S724

**Minutes**

Present: John Aderounmu, Jean Amaral, Eugenio Barrios, Michael Hutmaker, Harry Mars, Nuhul Nuare, Fanny M. Rodriguez

Absent: Katherine Jaramillo, Amparo Lopez-Moreno

1. Reviewed Charge of Committee
2. Selected Dean Hutmaker to serve as Executive Committee representative
3. Open Discussion
  - a. John A provide updates on facilities
    - i. – pool is expected for a spring opening
  - b. Jean – Library is providing relaxation stations in an effort to look at the whole student
    - i. Connecting to students through video streaming working with the video club
    - ii. Looking to connect to different population such as international students and the academies
  - c. Dr. Barrios discussed maximizing technology to improve communication
    - i. More CUNYfirst instruction for students
    - ii. Utilization of emails since there are too many inaccurate addresses in the system
  - d. student brought up providing shuttle buses from the trains for disabled and elderly students
  - e. providing free copies in the library for students
  - f. provide free scanning in the library – Jean will follow up
  - g. getting books on time for students to start the semester
    - i. in CUNYfirst books are listed for only one section when there are multiple sections
  - h. international students- how can we better support them – invite someone from ISSO to next meeting
  - i. housing support for students
4. Meeting adjourned.



**Student Affairs**

Borough of Manhattan Community College  
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www.bmcc.cuny.edu

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tel. 212-220-8130  
fax 212-220-8129

**Committee on Campus Life and Student Issues  
of the College Council**

Meeting #2

November 4, 2015

S724

**Agenda**

1. Welcome
2. Review of Minutes
3. International Student Services Office update
4. New Business
5. Other Items
6. Next Meetings:

Wednesday, December 2, 2015

Wednesday, February 3, 2016

Wednesday, March 9, 2016

Wednesday, April 6, 2016

Wednesday, May 11, 2016



**Committee on Campus Life and Student Issues  
of the College Council**

Meeting #2

November 4, 2015

S724

**Minutes**

**Present:** John Aderounmu, Jean Amaral, Eugenio Barrios, Michael Hutmaker, Katherine Jaramillo, Harry Mars, Fanny M. Rodriguez

**Absent:** Amparo Lopez-Moreno, Nuhall Nuare,

**Guests:** Jeffrey Ekwealor, Hadar Baranes, Lily Yi-Elkin, Deborah Harte.

1. Reviewed minutes of previous meeting
2. Open Discussion – International Student matters
  - a. Lily- Yi-Elkin from the International Student Services Office (ISSO) was present to discuss about service and programs for international students.
    - i. She mentioned that there are two new staff members that joined in the spring and a search for two vacancies.
    - ii. The office is collaborating with SGA on events, specifically International Student Awareness Week in November.
    - iii. The biggest issues facing international students are:
      1. Finances and expenses – the ISSO office has worked with the scholarship office and Single Stop to connect students to resources
      2. Single Stop provides information to international students on how to acquire medical insurance and have set up a dedicated Navigator to work with the students.
    - iv. Suggestions on how to publicize the information more effectively
      1. Continue sending emails, posting on Facebook and at the orientation fro international students
      2. Repeat and reinforce the information to the students
      3. Connect to the new BMCC app once it goes live
      4. Increase tabling with possible raffle
      5. Use the over 80 clubs to start each meeting with updates
    - v. F-1 work opportunities – continue to work with Career Development to prepare students for these opportunities
  - b. Library update will be for the next meeting
  - c. Housing update by Deborah Harte from Single Stop
    - i. NYC has limitations for college students
    - ii. Shelters have age parameters
    - iii. CUNY schools are an option but there is a cost
  - d. Syllabus Addendum should be revisited
3. Meeting adjourned.



**Committee on Campus Life and Student Issues  
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Meeting #3

December 2, 2015

S724

**Agenda**

1. Welcome
2. Review of Minutes
3. New Business
4. Other Items
5. Next Meetings:

Wednesday, February 3, 2016

Wednesday, March 9, 2016

Wednesday, April 6, 2016

Wednesday, May 11, 2016



**Committee on Campus Life and Student Issues  
of the College Council**

Meeting #3

December 2, 2015

S724

**Minutes**

**Present:** John Aderounmu, Jean Amaral, Eugenio Barrios, Michael Hutmaker, Harry Mars, Nuhul Nuare, Fanny M. Rodriguez

**Absent:** Katherine Jaramillo Amparo Lopez-Moreno, ,

1. International student week went well
  - a. Events sponsored by International Student Service Office in collaboration with SGA and Study Abroad
2. Library- SGA met with chief librarian
  - a. Printing in the library
    - i. College is reviewing the vendor contract
    - ii. looking in to moving the printers to the same system as the computer labs
  - b. Scanners
    - i. Library put in a request for scanners that was not approved
    - ii. Currently the library has 2 large scanners (1 is out of order)
    - iii. A request to be made to get desktop scanners – the question is how many (10?)
    - iv. Jean Amaral will contact other CUNY schools about these services
  - c. Open Access, Open Resources
    - i. Pilot with 30 faculty with more than 1 section (across disciplines)
      1. Idea is to move from text books to open access resources
      2. Over \$100,000 saved by students
      3. Targeting gateway and high enrollment courses
3. Update on the syllabus addendum
  - a. This was not accepted by the College Council when presented.
  - b. It will be reexamined for future discussion
4. Active Shooter response information to the community
5. Extended Hours for increased study hours/space
  - a. Use of the cafeteria after hours with providing additional printers
  - b. RHT to be used for study groups if available
  - c. Use empty classrooms at night
  - d. Provide earplugs
6. Meeting adjourned.



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**Committee on Campus Life and Student Issues  
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Meeting #4

March 2, 2016

S724

**Agenda**

1. Welcome
2. Review of Minutes
3. New Business
4. Other Items
5. Next Meetings:

Wednesday, April 6, 2016  
Wednesday, May 11, 2016



**Committee on Campus Life and Student Issues  
of the College Council**

Meeting #4

March 2, 2016

S724

**Minutes**

**Present:** Jean Amaral, James Berg, Michael Hutmaker, Harry Mars, Nuhall Nuare, Fanny M. Rodriguez, Khaddy Sanyang

**Absent:** Amparo Lopez-Moreno, Tredesha Howard

1. Dr. Eugenio Barrios is being replaced on the committee by James Berg, Associate Dean for Academic Affairs. Khaddy Sanyang and Tredesha Howard are the new student representatives for this committee.
2. Dean Hutmaker gave an update on the Title IX Sexual Harassment and Sexual Assault on-line training called Haven.
3. Kitchen-type space in Fiterman and Murray
  - a. Nuhall brought up the issue that Fiterman and Murray needs more microwaves. Fiterman has one in the café, but it was suggested to have more in the student lounge space in Fiterman and the lounge on Murray second floor.
4. International student information
  - a. Khaddy brought up that there needs to be improved dissemination of information for international students such as scholarships and how to use Degree Works. Dean Hutmaker informed the group that the International Students Service Office is doing direct outreach and workshops for this population.
5. Copy machines in Murray
  - a. Professor Rodriguez brought up that there is no copy machine in Murray. The Murray Computer lab allows 10 copy limit . This is needed by students to print our material for presentations.
6. Heat in 199 Chambers
  - a. Professor Rodriguez said that the heat is very high on the fifth floor, especially rooms that face the west side.
7. Reflection Room
  - a. Ceiling tiles need to be replaced
8. Textbooks
  - a. Khaddy brought up the topic about how necessary textbooks are and how much are they used. This is a concern since they are expensive. The library has book on reserve, but can more be put on reserve.
9. Academic Warning form
  - a. Professor Rodriguez asked if and when it was sent to faculty, as some of her colleagues were not aware of it.

Meeting Adjourned.





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**Committee on Campus Life and Student Issues  
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Meeting #5

April 6, 2016

S724

**Agenda**

1. Welcome
2. Review of Minutes
3. New Business
4. Other Items
5. Next Meetings:

Wednesday, May 11, 2016



**Committee on Campus Life and Student Issues  
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Meeting #5

April 6 2016

S724

**Minutes**

**Present:** Jean Amaral, James Berg, Tredesha Howard, Michael Hutmaker, Harry Mars, Nuhall Nuare, Khaddy Sanyang

**Absent:** Amparo Lopez-Moreno, Fanny M. Rodriguez

1. An update was provided about the copiers in Murray and Fiterman
2. Facilities items were discussed specifically ceiling in reflection room, second floor female bathroom, and information desk
  - a. Suggested to find a way to report facility issues directly to B&G through an app or other technology
3. More books were ordered for Business Law class for the library reserve.
4. New BMCC app is up and running, - there needs to be more outreach to publicize this resource maybe with ambassadors or social media
5. Issue regarding CIS 100 requirements
  - a. CIS 200 is required by business majors and CIS 100 is required for CIS 200
  - b. No prep time to prepare to test out of the class
  - c. Need to have students take this earlier in career (suggested to require CIS students to do this before second year or at the 30 credit mark)
6. Students suggested more than one shot to test out of 051
7. Students suggested more Degree Works workshops
  - a. Students need to be very aware of TAP requirements
8. Meeting Adjourned.



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**Committee on Campus Life and Student Issues  
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Meeting #6

May 11, 2016

S724

**Agenda**

1. Welcome
2. Review of Minutes
3. Items for next year's committee



**Committee on Campus Life and Student Issues  
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Meeting #6

May 11, 2016

S724

**Minutes**

**Present:** Jean Amaral, James Berg, Michael Hutmaker, Nuhul Nuare, Fanny M. Rodriguez  
Khaddy Sanyang

**Absent:** Tredesha Howard, Amparo Lopez-Moreno, Harry Mars,

1. Minutes were reviewed.
2. Items for next year's committee
  - a. Create a texting ability to report B&G issues on campus
  - b. Continue to discuss options for open source classes to minimize the costs for books.
    - i. Library received a grant to create a "book free" degree" starting with Criminal Justice
  - c. Getting students and faculty to be more skilled in using the systems at BMCC, Blackboard, CUNYfirst, DegreeWorks
  - d. Increasing tutors in Writing and Math labs
  - e. Create sense of community
    - i. Events, competitions with students, faculty and staff
    - ii. Announcements of events, resources, services, by faculty in class
    - iii. Gatherings by major with student, faculty and alumni
3. Meeting adjourned