

BOROUGH OF MANHATTAN COMMUNITY COLLEGE  
The City University of New York

**COLLEGE COUNCIL**

**Minutes**

**November 23, 2016**

Everyone attended except:

Nur Ahamed	Ken Levinson
Sheldon Applewhite	Marci Littlefield
Joel Barker	Liany Marcial
James Berg	Ousmane Mbodj
Joao Bila	Shane McConnell
Alejandro Binilla-Manjarrez	Owen Meyers
Horace Brockington	John Montanez
Robin Brown	Michelle Murillo
Arthur Cain	Kanu Nagra
Hector Castellanos	Manita Pavel
Anthony Creaco	Manny Romero
Mahamadou Diawara	Jonathan Ruiz
Robert Diaz	Jason Ruiz Quintero
Kathleen Dreyer	Christopher Shults
Marcelle Edinboro	Jason Silva
Kaoutar Elharchaoui	Brett Simms
Judy Eng	Anna Vidiaev
Erik Freas	Linda Wadas
John Gallagher	Karrin Wilks
Sunil Gupta	Cynthia Wiseman
Joel Hernandez	Josh Wolfson
Ainoa Inigo	Chiaki Yanagisawa
Deborah Lane	Ibrahim Zavery

- I. President Pérez called the meeting to order at 2:20 pm.
- II. APPROVAL OF MINUTES:
  - A. The October 26, 2016 College Council Meeting minutes were unanimously approved.
- III. STANDING COMMITTEE REPORTS
  - A. The Budget Committee presented a report. (See Appendix)
  - B. Campus Facilities and Security gave an update. (See Appendix)
  - C. Campus Life and Student Issues gave a report.

1. Student Affairs hosted an informational Program.
2. Chief Librarian Kathleen Dreyer let students know about library services to students.
3. Executive Director of Public Affairs Manuel Romero told students about new initiatives regarding branding and mobile-friendly website improvements.

VI. OLD BUSINESS: None

VII. NEW BUSINESS:

- A. Professor George Stevenson suggested that, in the future, College Council meetings that would normally happen the day before Thanksgiving be moved to the Wednesday after Thanksgiving.
- B. Professor James Blake announced the African History Month Opening Ceremony on February 1, 2017 at 12 noon in the cafeteria. He encouraged all to come, especially to show solidarity in the aftermath of the presidential election.

VIII. President Pérez adjourned the meeting at 3:15.



# **BMCC FY15-16 Year-End Report and Financial Highlights for FY16-17**

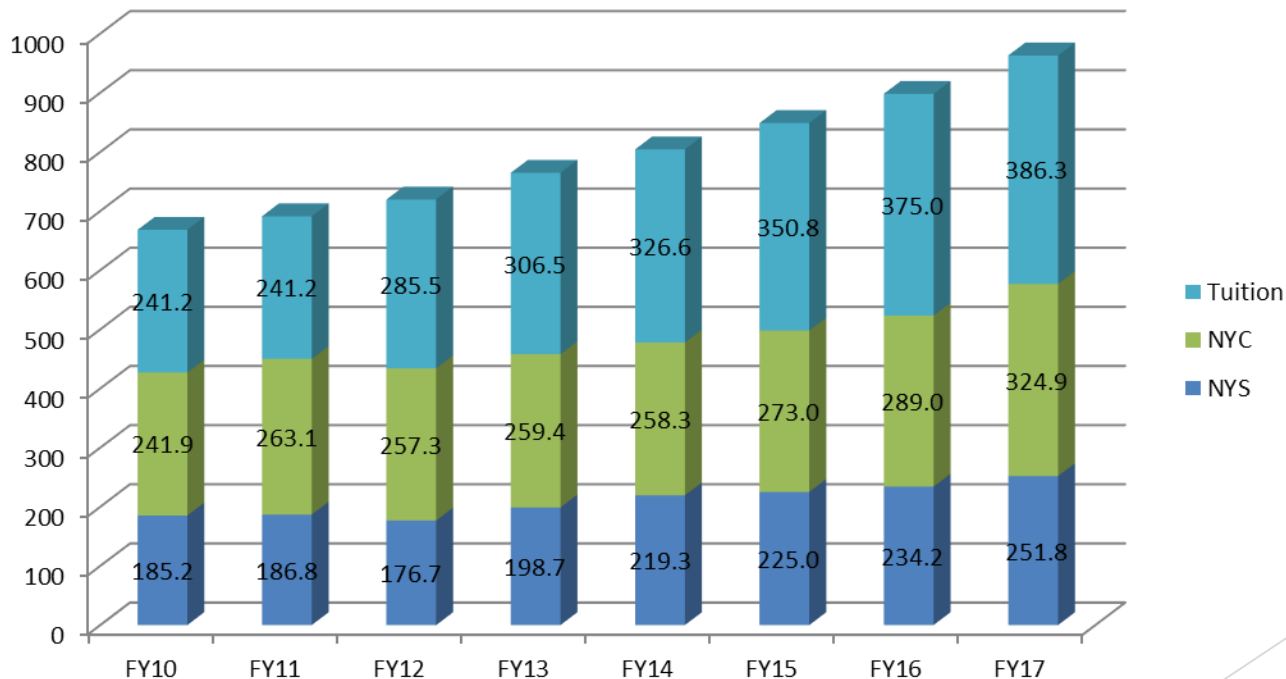
# 2015-2016 Year-End Financial Report

## BMCC

Comparison of Expenditures to Resources (\$000)	FY2015	FY2016	\$ Change	% Change
<b>Resources</b>				
Campus based Allocation	153,466	151,019	(2,447)	-1.6%
Pending Allocation	-	-	-	0.0%
Centrally Administered Resources	52,489	54,549	2,061	3.9%
Technology Fee	5,032	4,733	(299)	-6.0%
<b>Total Budget</b>	<b>210,987</b>	<b>210,301</b>	<b>(387)</b>	<b>-0.2%</b>
Allocated Revenue Target		109,660		
Macaulay Waiver		-		
Other Adjustments		5,000		
Adjusted Revenue Target	103,530	114,660	11,131	10.8%
Revenue Collected	105,321	118,392	13,071	12.4%
Collection Above/(Below) Target	1,792	3,732	1,940	108.3%
<b>Total Resources</b>	<b>212,779</b>	<b>214,033</b>	<b>1,254</b>	<b>0.6%</b>
<b>Expenditures</b>				
PS Regular	82,929	85,799	2,870	3.5%
Adjuncts	21,880	24,382	2,502	11.4%
Temporary Service	5,897	6,301	405	6.9%
<b>Total PS</b>	<b>110,705</b>	<b>116,483</b>	<b>5,777</b>	<b>5.2%</b>
OTPS	44,553	37,509	(7,044)	-15.8%
Campus Based Expenditures	155,258	153,992	(1,266)	-0.8%
Centrally Administered Expenditures	52,489	54,549	2,061	3.9%
Technology Fee	5,032	4,733	(299)	-6.0%
<b>Total Expenditures</b>	<b>212,779</b>	<b>213,274</b>	<b>495</b>	<b>0.2%</b>
(Over)/Under Expenditure	-	759	759	0.0%

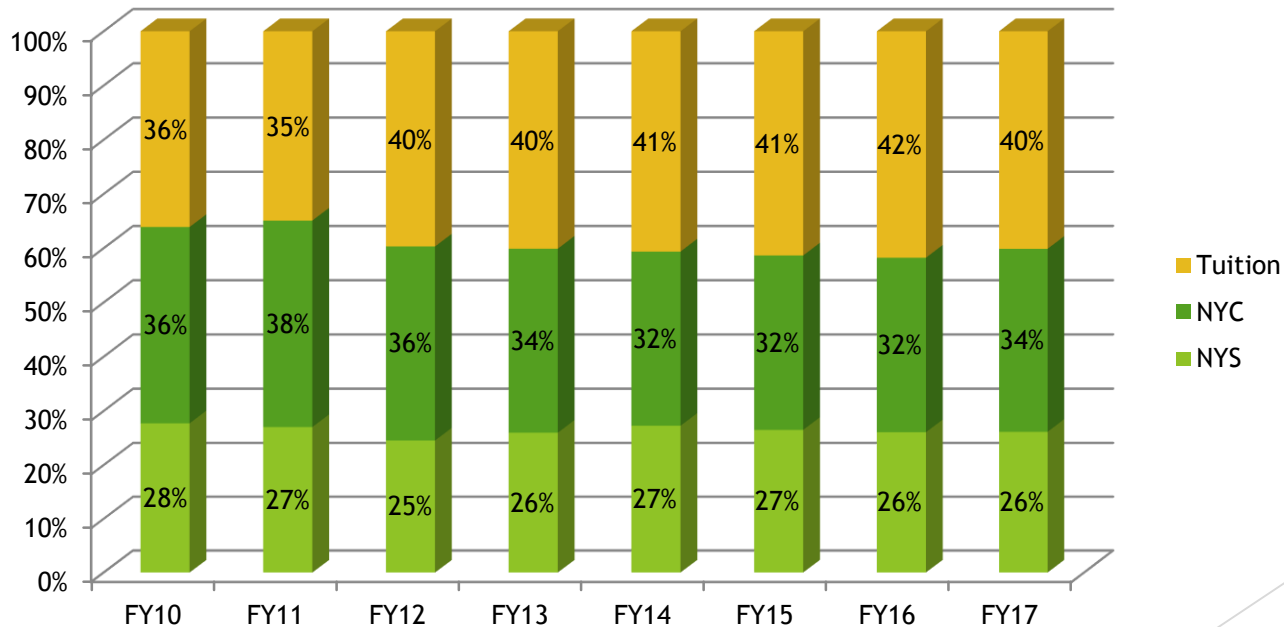
For Community Colleges FY2016 was financially secure and remains secure in FY2017. FY 2016 was the last year of approved modest tuition increase, which represented the major portion of Compact funding. This tuition increase and increase in NYS funding per student FTE provided for system stability in FY2016. NYC support was increased again in FY2017, as well as NYS funding per student FTE.

**Community College Funding by Source (\$Mil)**

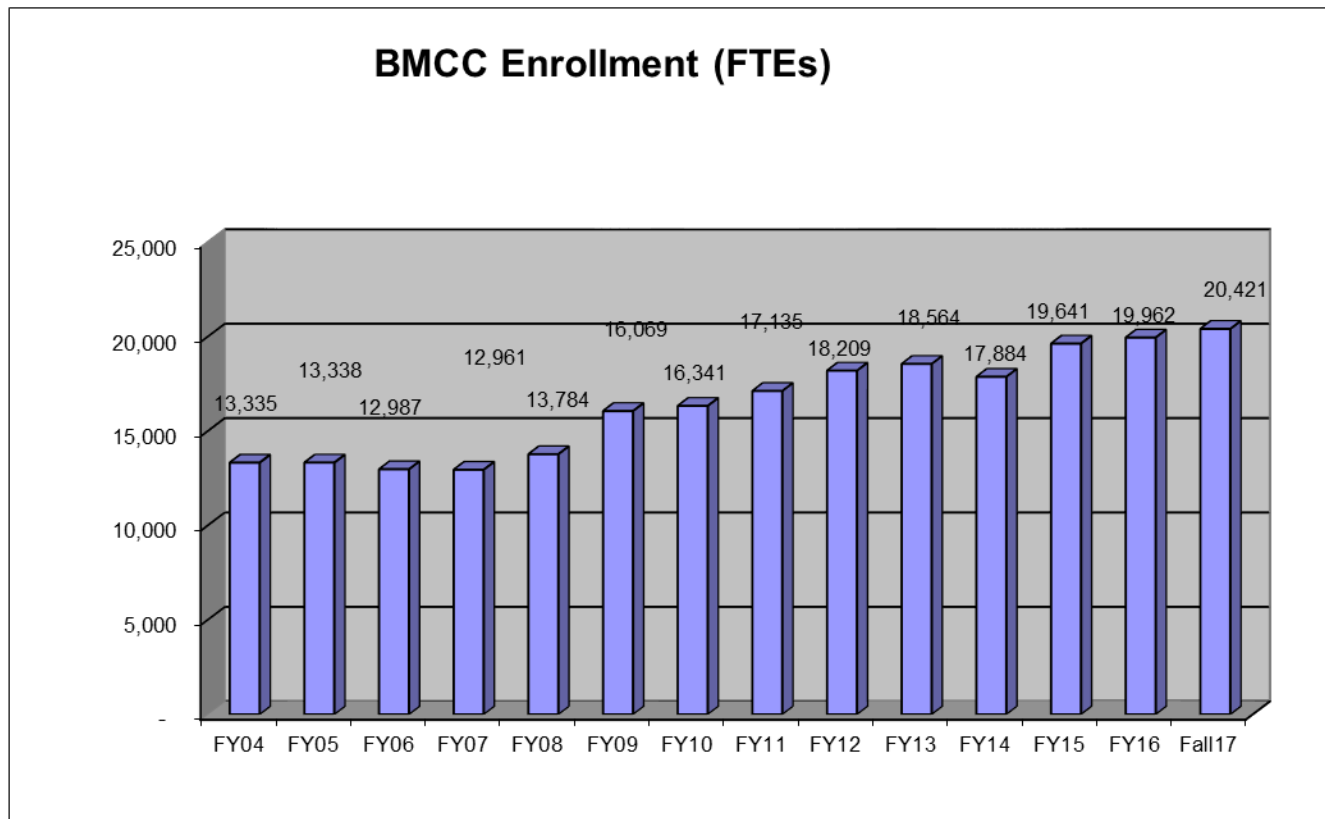


Over eight consecutive years the percentage of tuition in total Community Colleges financial resources increased from 36% to 40%, while the ratios of NYS and NYC funds decreased respectively from 28% to 26% and from 36% to 34%.

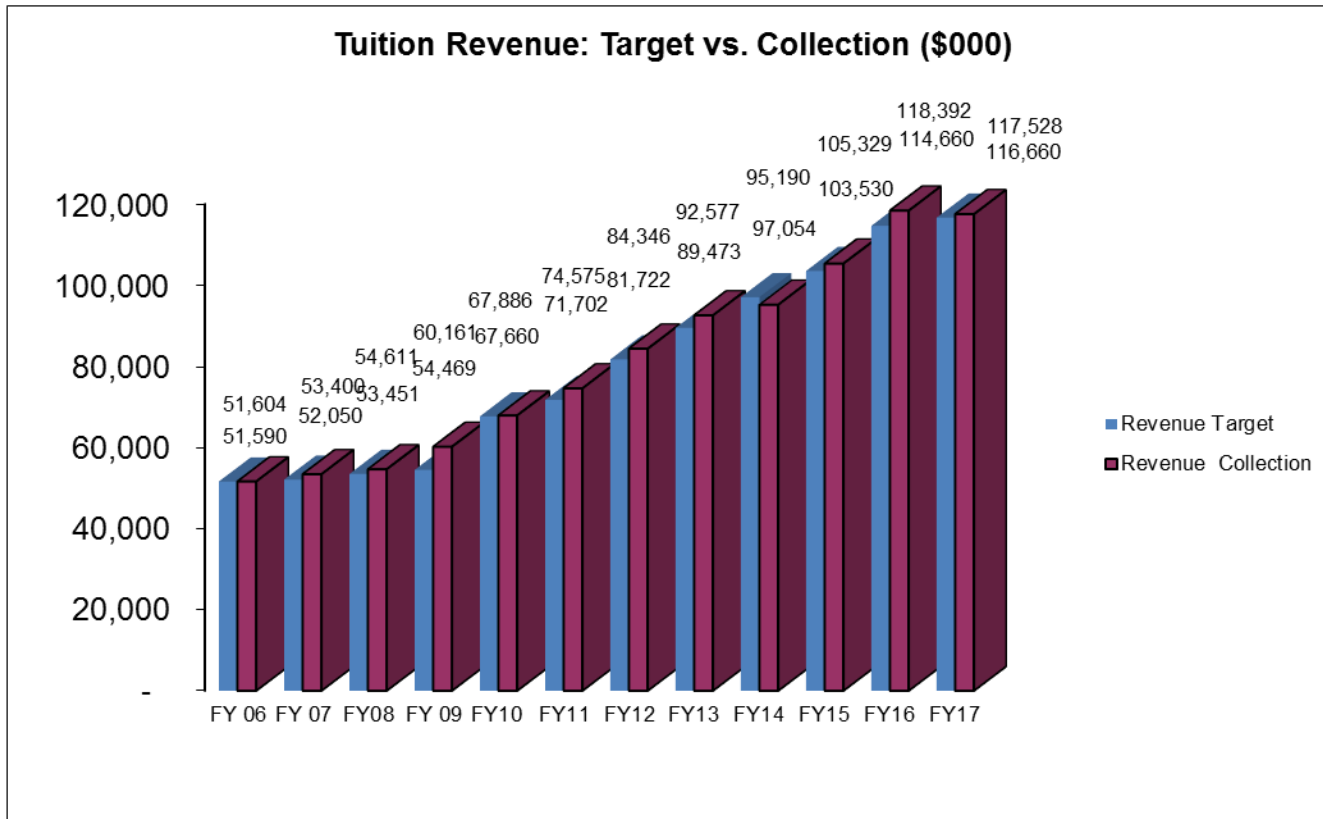
### Ratios of NYS, NYC and Tuition funds in total Community College resources



Student enrollment at BMCC based on FTEs experiences continued growth. Our Fall 2016 enrollment is just 246 student FTEs short of Fall 2015 numbers.

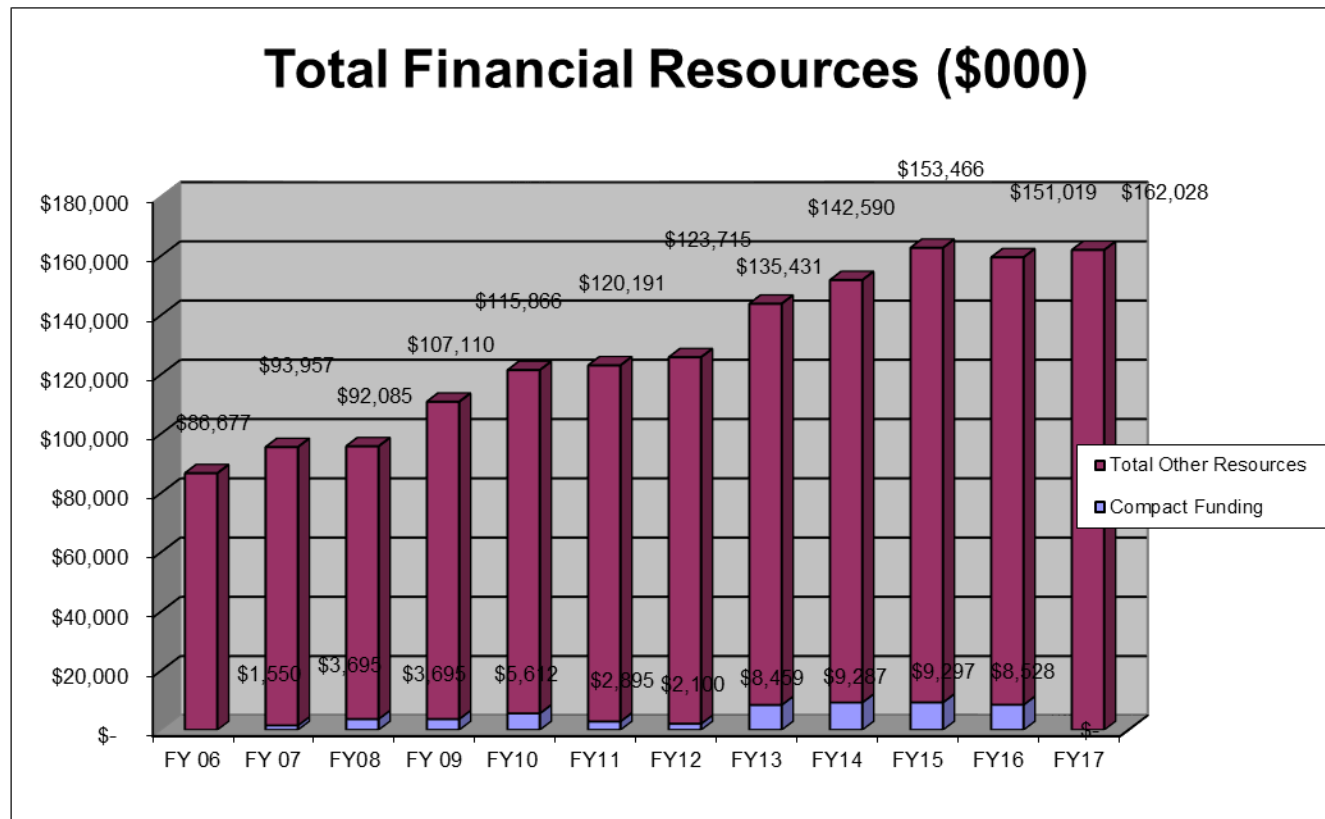


Enrollment growth and modest tuition increases in the last five years generated tuition revenue exceeding the revenue targets. If Spring 17 enrollment will remain as high as Spring 16 we are expecting revenue over collections close to \$1mil in FY16-17.





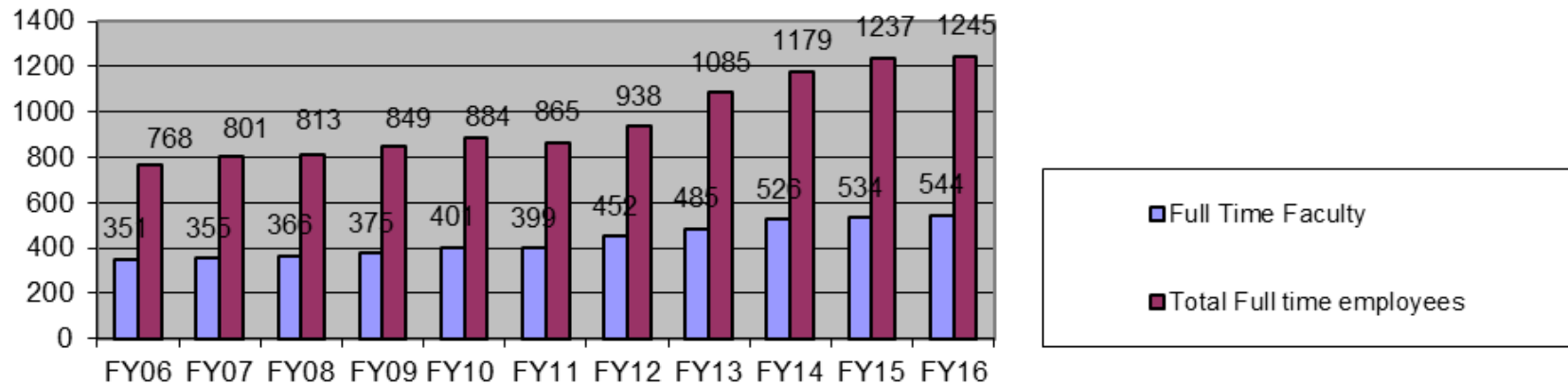
The Compact allocation consisting mainly of tuition increase funds was an essential component of overall college resources in the years 2008-2016. In FY 2017 the college received \$8.6 Mil allocation to fund the prior fiscal year's Compact commitments, but there is no new Compact funds anymore.



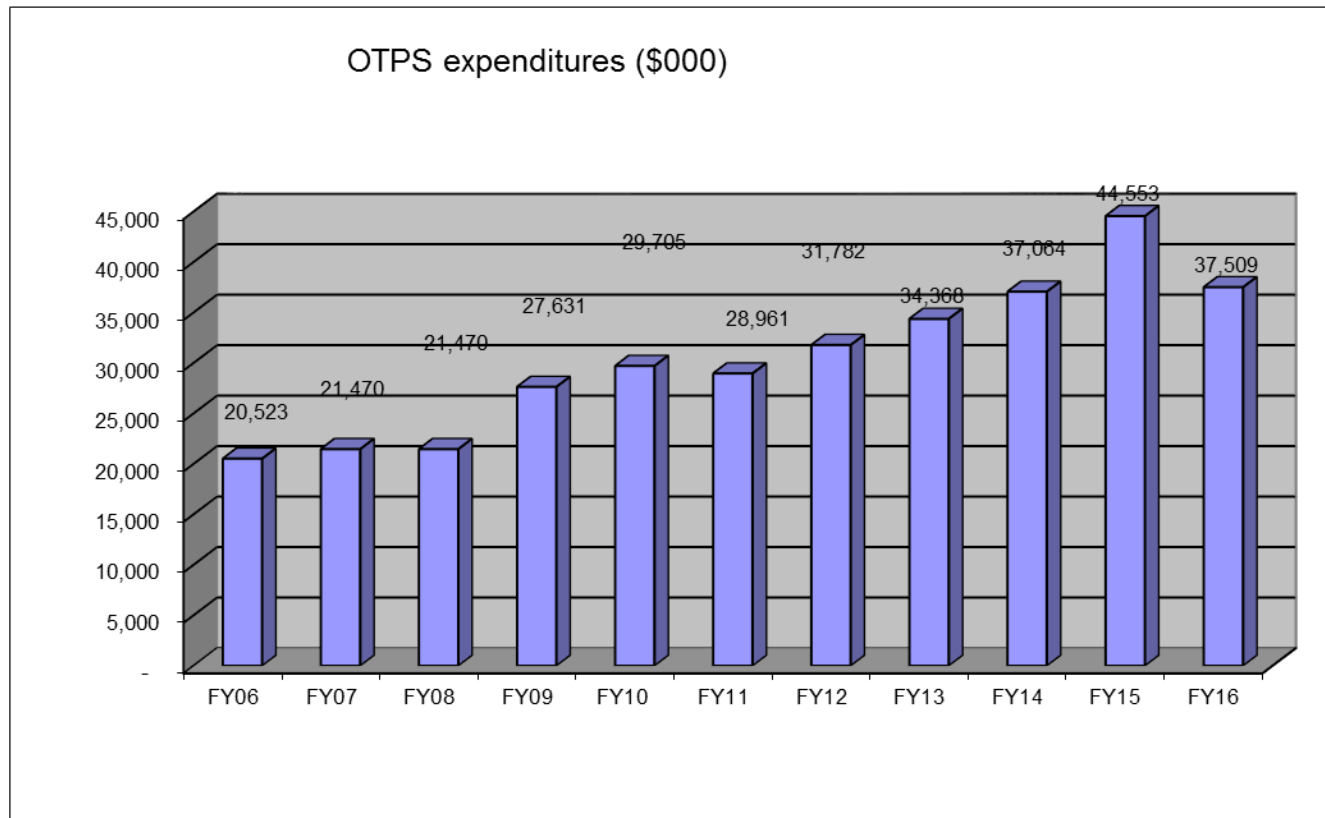
According to the university guidance, BMCC continued to grow its full time faculty up to 544 in Spring 16.

Overall full time personnel also experienced substantial growth in the last three fiscal years mainly due to implementation of the Fiterman Hall and support from Compact funding for increase of academic support and student services personnel.

## Full Time Faculty and Total Full-Time Staff



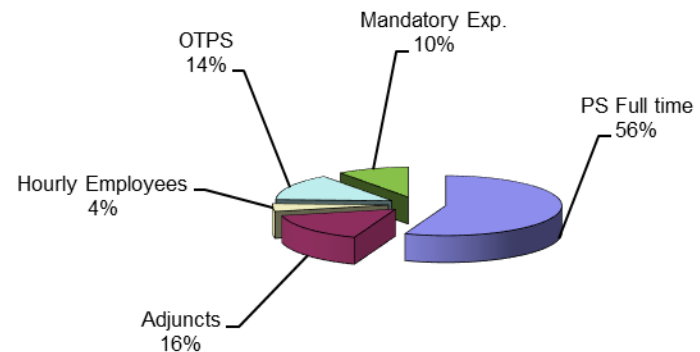
Other than personnel services expenses (OTPS) also experienced continued growth. Compact funding was critical to maintain the level of required OTPS expenses.



Substantial portion (about 40%) of OTPS expenditures is comprised of mandatory recurring costs, leaving only about of 60% for discretionary OTPS expenditures.

Category of mandatory recurring expenses	FY2016 Expense
Rent	10,166,253.53
Cleaning Services	1,178,794.23
Engineering Services	637,475.92
Elevator/escalators repairs & maintenance	581,027.54
Exterminating Service	64,238.56
Fire Alarm Maintenance	307,920.22
Security Services	564,771.60
HVAC maintenance	168,212.78
Copier maintenance	402,912.64
Armored car service	4,024.65
AMAG Site Support Agreement	156,688.92
Telephone	211,082.59
Computer hardware and software maintenance	885,320.00
<b>Total maintenance and services contracts</b>	<b>15,328,723.18</b>

## 2016 Expenditures





**Administration and Planning**

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## MEMORANDUM

**To:** College Council

**From:** G. Scott Anderson

**Date:** November 23, 2016

**Subject:** Project Status

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To date, the following projects during the January period:

1. Reprographics – completion of much of the build-out on One South. Additional HVAC work may continue into February.
2. Theatre 2 – Aisle lighting and carpeting to be done
3. Allied Health Labs – new ceiling and lighting. Gas lines will be removed and furniture for the sink, etc. will be completed as they arrive. New flooring will be installed when the furniture is done but may have to wait until June.
4. New LED hallway lighting system will be installed on floors South 4-7 with the new ceiling panel system. All hallways will be painted the new brighter white to increase illumination and create a brighter environment. The North side will be done soon after the new HVAC systems are installed.
5. Robert J. Kibbee Lounge and surrounding hallway will receive new flooring treatment.