

BOROUGH OF MANHATTAN COMMUNITY COLLEGE
The City University of New York

COLLEGE COUNCIL

Minutes

September 25, 2013

Attendance: Everyone attended except:

James Blake

Nancy Natelli

Louis Chan

Jacqueline Nichols

Sophia Clark

Lynroy Osbourne

Sidney Eng

Charles Ray

Meghan Fitzgerald

Lisa Rose

Toby Ginsberg

Barry Rosen

Joyce Harte

Erica Seidel

Doris Holz

June Soto

Geoffrey Kurtz

Mike Vozick

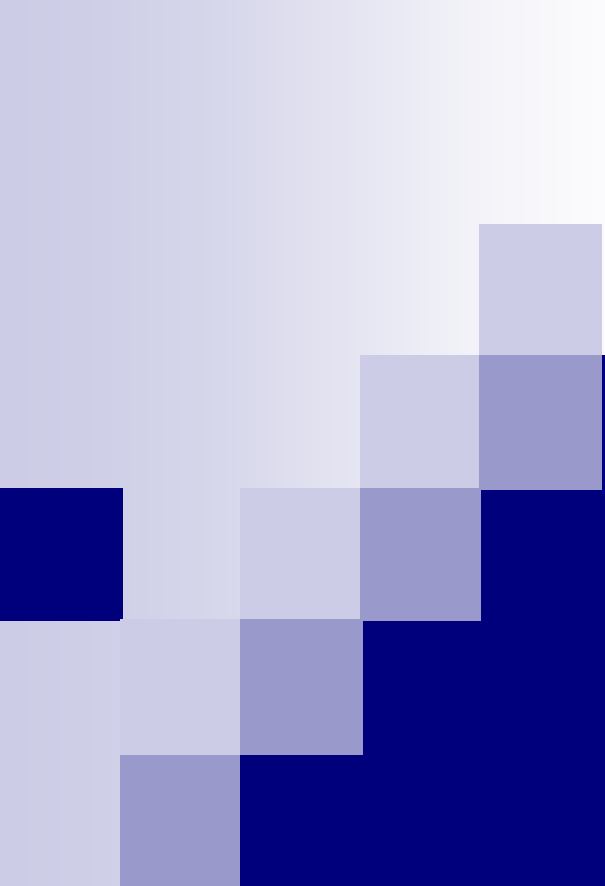
Amparo Lopez-Moreno

Zhana Yablokova


Mary March

- I. President Pérez called the meeting to order at 2:15 PM.
- II. APPROVAL OF MINUTES:
 - A. The minutes of the May 22, 2013 College Council Meeting were approved unanimously.
 - B. The minutes of the May 22, 2013 College Council Organizational Meeting were approved unanimously.
- III. President Pérez introduced Acting Vice President and Provost Robert Messina, who greeted the members of the College Council.

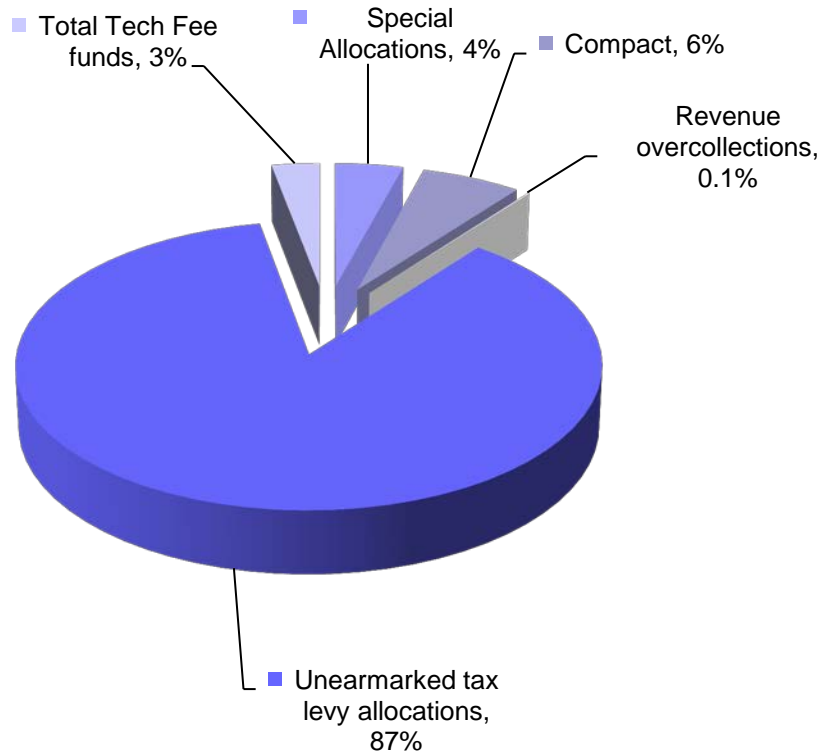
- IV. The President of the Student Government Association introduced the student members of the College Council.
- V. STANDING COMMITTEE REPORTS
 - A. The Budget Committee presented an overview of the budget process (See Attachments).
 - 1. There was discussion about the Full Time/Full Time Equivalency ratio, the reduction of class size, the possibility of more lead time for budget requests, and caps for tuition wavers.
 - B. The Campus Facilities and Security Committee presented a report. (See Attachments.)
 - C. The Technology Committee presented a report. (See Attachments.)
- VI. OLD BUSINESS: None
- VII. NEW BUSINESS: None
- VIII. President Pérez adjourned the meeting at 3:07 PM



BMCC - 2012-2013 Year-End
Financial Report and FY2013-2014
Budget Process

- 
- In FY 12-13 student enrollment at BMCC based on FTEs remained flat at 18,564
 - Full-time faculty was increased by 44
 - Teaching Adjunct Cost remained at the level of the prior year
 - Average class size was reduced from 26.5 FTEs in FY11-12 to 26 FTEs in FY12-13
 - BMCC met the revenue target and implemented the balanced budget

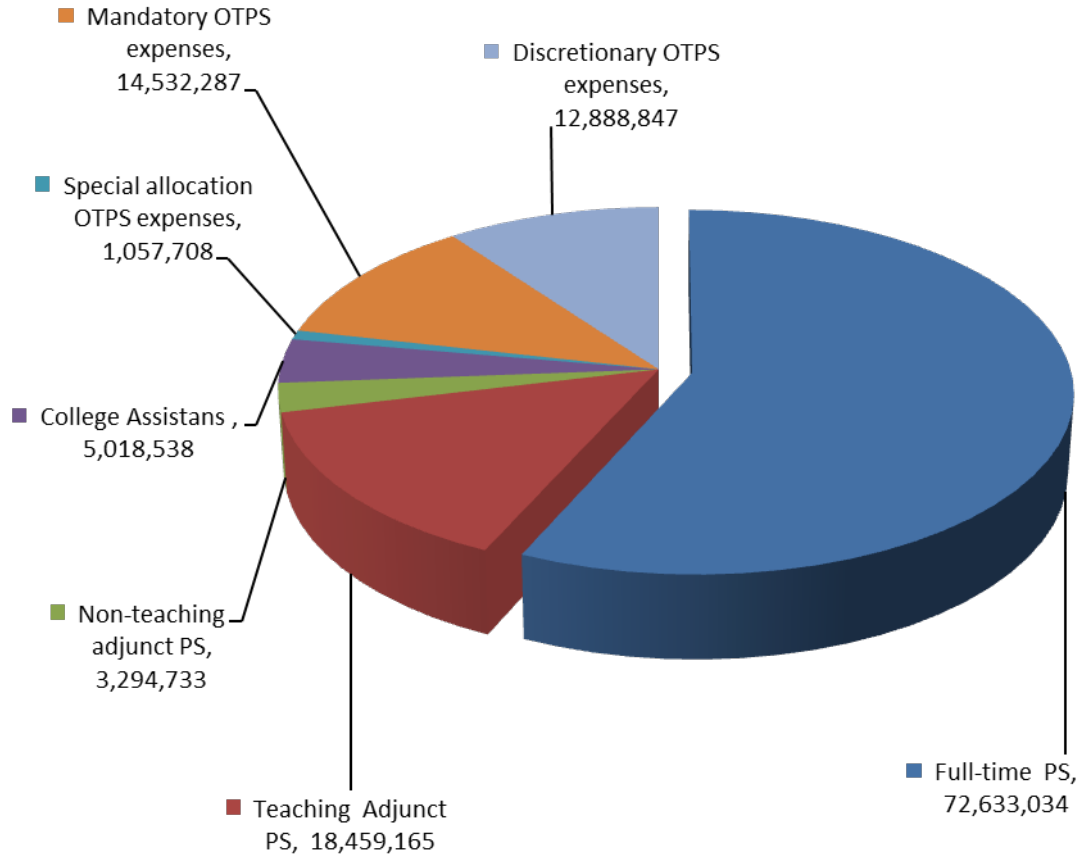
FY2012-13 Resources



Special allocations

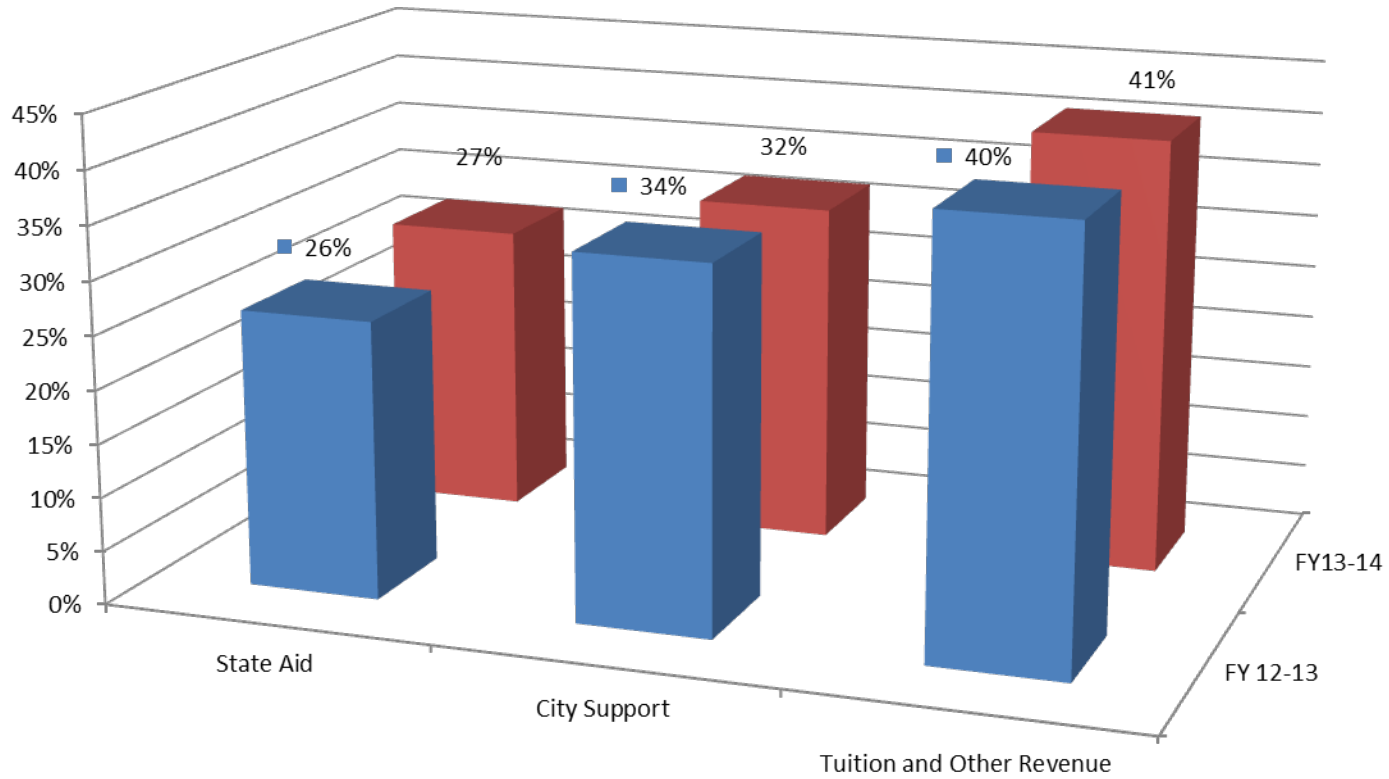
- ASAP
- Black Male Initiative
- Child Care-City
- City Council Member Items - CCC
- Collaborative Incentive Research Grant
- College Discovery
- College NOW
- CUE
- CUNY Leads
- CUNY Start Program
- CUNY CAP
- Faculty Development
- Language Immersion Program
- Fin Aid Matching Fund
- Mental Health Initiative
- Pathways Implementation
- Students with Disabilities

FY12-13 Expenditures

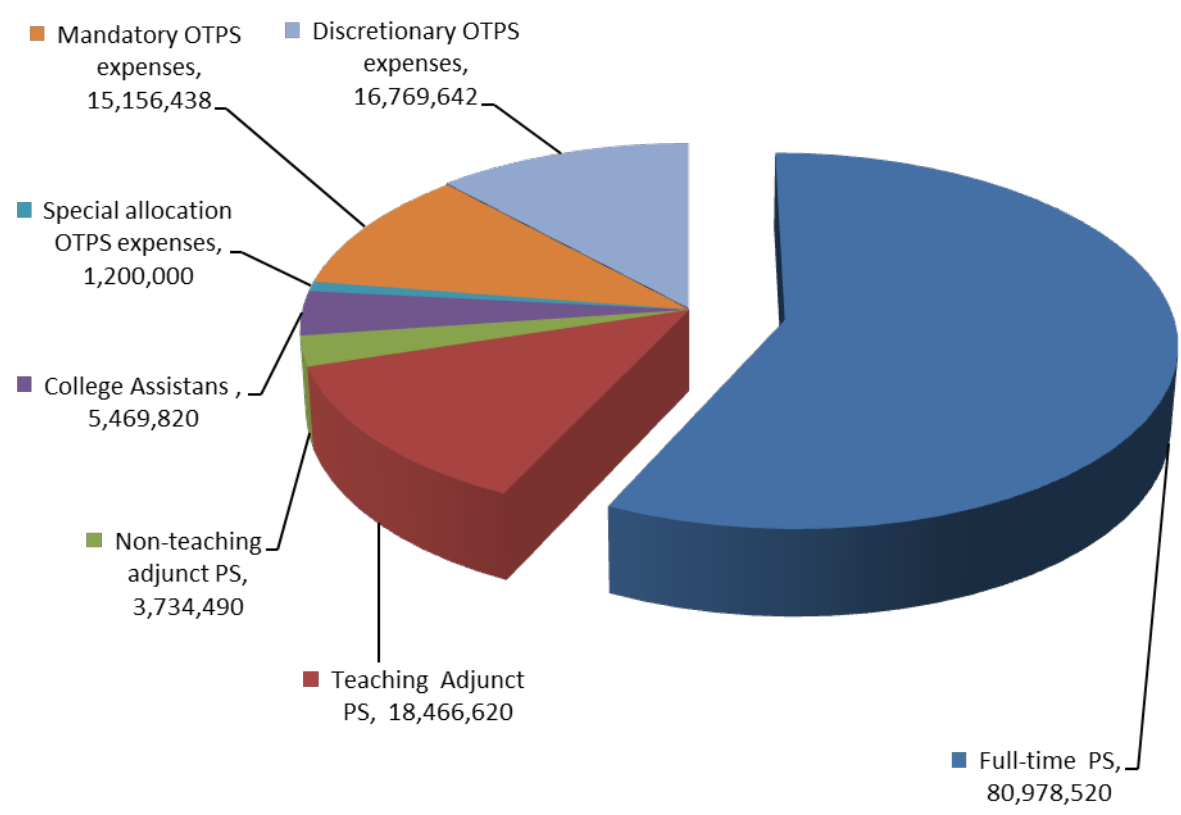


Mandatory Expenditures	Amount
Rent	11,521,986
Cleaning Services	1,105,464
Engineering Services	530,474
Elevator/escalators repairs & maintenance	267,843
Exterminating Services	60,228
Fire alarm maintenance	35,094
Security Services	379,431
HVAC maintenance	213,978
Copier maintenance	97,801
Armored car service	3,908
AMAG site support agreement	18,588
Proximity locks system at FH	47,547
Telephone services	249,945
TOTAL:	14,532,287

Composition of Tax Levy Funding

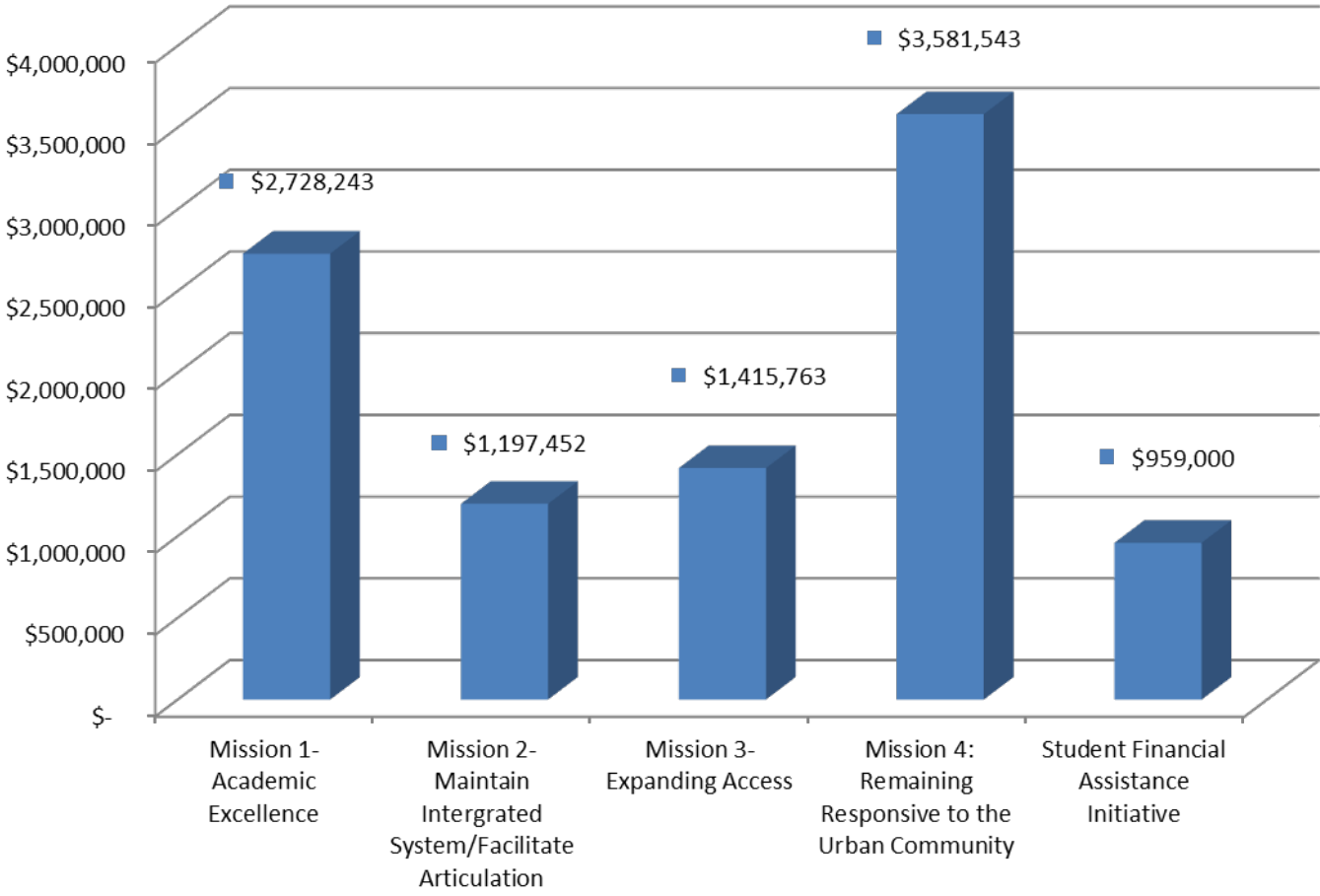


FY13-14 Projected Tax levy Expenditures



Mandatory Expenditures	Amount
Rent	11,762,983
Cleaning Services	1,132,509
Engineering Services	565,314
Elevator/escalators maintenance	464,689
Fire alarm maintenance	24,528
Exterminating Services	59,163
Security Services	435,836
HVAC maintenance	182,070
Copier maintenance	202,774
Armored car service	4,015
AMAG site support agreement	26,534
Proximity locks system at FH	46,424
Telephone services	249,600
TOTAL:	15,156,438

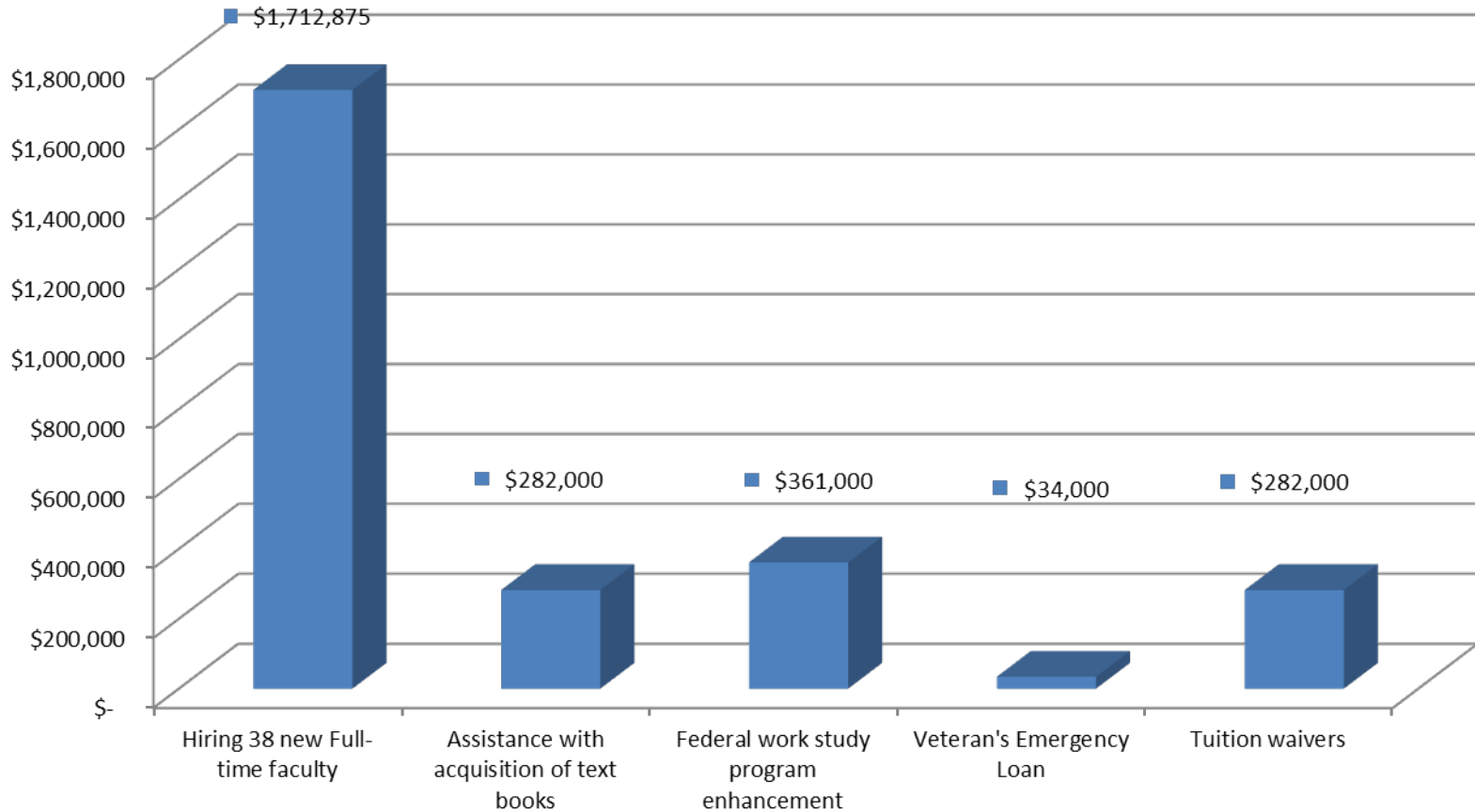
Compact FY 2013-2014



FY 13-14 Compact Committee

- Scott Anderson Vice President
- Maria Enrico Professor
- Everett Flannery Professor
- Marva Craig Vice President
- Robert Cox Director of Purchasing
Exec. Assoc. to the Provost
- Ena Jordan Domingo Student
- Justin Vargas Student
- Amish Batra Director of College Computer Center
- Sadie Bragg Senior Vice President
- Ervin Wong Dean
- Michael Hutmaker Dean
- Elena Samuels Business Manager

Compact initiatives specified by CUNY



Technology Committee – 9/25

1. Computer Login (Active Directory) – All computers in the college are included. Use of the student.generic/BMCCfall2013 userid/password combination has proved to be successful. Please remind students experiencing problems to secure/verify their credentials at S136 before October 1st cutover. Please remind everyone to either LOGOFF or RESTART/SHUTDOWN computers after each session.
2. Three userid/passwords required for faculty to conduct business CUNYFirst, CUNYPortal and BMCC. Password change required every 90 days.
3. Rosters are due on 9/26.
4. E-Learning – Fall 2013:

Web-enhanced	887 – 28%
Online	66 -- 2%
Hybrid	63 – 2%
Total	1016/3205 sections