

BOROUGH OF MANHATTAN COMMUNITY COLLEGE  
The City University of New York

**COLLEGE COUNCIL**

**Minutes**

**October 25, 2017**

Everyone attended except:

Aleksandra Artyfikiewicz  
Melanie Aucelio  
Mohammad Azhar  
Khadeja Baldeh  
Joel Barker  
James Berg  
James Blake  
Peter Bratsis  
Sharon Brickman  
Jerome Brown  
Loreisy Bueno  
Veronica De La Cruz  
Kathleen Dreyer  
Marcelle Edinboro  
John Gallagher  
Juan Garcia  
Sunil Gupta

Joyce Harte  
Joel Hernandez  
Dana Johnson  
Liany Marcial  
Lucille Menzies  
Rime Nakhlawi  
Abel Navarro  
Alicia Perdomo  
Silvia Roig  
Malika Sabirova  
Erica Seidel  
Brett Simms  
Kiberwossen Tesfagiorgis  
Anna Vidiaev  
Ching-Song Don Wei  
Cynthia Wiseman

- I. President Pérez called the meeting to order at 2:10 pm
  
- II. APPROVAL OF MINUTES:
  - A. The September 27, 2017 College Council Meeting minutes were unanimously approved
  
- III. STANDING COMMITTEE REPORTS
  - A. The Campus Facilities and Security Committee will present a report. (See attachment).
  - B. Announcement: The November College Council Meeting will take place on November 29, 2017 (the fifth Wednesday of the month) and not on November 22, 2017 (the day before Thanksgiving.)
  
- VI. OLD BUSINESS - None

VII. NEW BUSINESS: There was discussion about:

- A. Expanding the space in the H drives.
- B. Whether or not Google Drive is official. According to CUNY policy, it is not.
- C. The possibility of installing a clock in the lobby of Fiterman Hall.

VIII. President Pérez adjourned the meeting at 2:25 pm.



## MEMORANDUM

To: Professor Suzanne Schick

From: G. Scott Anderson

Date: October 25, 2017

Subject: Report of Committee Meeting – October 4, 2017

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### I. Capital Projects

- A. Capital Projects Forecast: The Committee received a listing of all capital projects with the budgets. (Attachment)
- B. There was discussion about the problems in conducting needed repairs and reconstruction of our infrastructure and how to further minimize disruption to the academic program. BMCC's challenge is how to address the repair and replacement of aging/failing critical infrastructure while the building is in full occupancy with no 'swing space' to accommodate or relocate affected building occupants. The Committee heard the various approaches the college has implemented including late night/early morning and holiday work schedules but it wasn't always possible.
- C. The need for more instructional space was discussed. The college reported that BMCC is planning to enter into a new lease agreement that would give us the entire second and third floors of Murray Street. The net gain would be about 30 new classrooms. However, with only five dedicated elevators, the college would have to develop more block programming or multi-hour use of the building to reduce the on-the-bell demand for elevator service.

### II. Departmental Reports

- A. Environmental Safety and Health - Incidents and Immediate Responses
  1. The report was given on the mold condition in the Theater Program's costume room and the abatement effort. In addition, the college and CUNY complained about the fumes from the column work done at Harrison Street. The work was shut down temporarily as a result of our complaints.
  2. Right To Know training of custodial and CLT staff was completed in preparation for this semester.
  3. The importance of Flu Immunization was stressed and where every one of us

can get the shots, many times for free. There was also some discussion about the importance of receiving vaccination for shingles.

B. Public Safety – Training, Recognition and Networking

1. Public Safety released a report on the number of participants who have received the college's free training in CPR, AED and First Aid. Included was the number of certificated trainees in FEMA's C-CERT program. The department continues to recruit additional Fire Wardens and provide refresher courses for current Wardens.
2. Public Safety is continuing to build relationships with neighborhood organizations, businesses and residential buildings as part of its effort to create a network of support services for our campus.
3. Recognition Ceremony – September 21, 2017  
A report was given on the annual luncheon honoring all employees who have volunteered to receive emergency related training and/or serve as college Fire Wardens. The president presented certificates of Appreciation to each participant.

C. Facilities:

1. The Committee received a report on the various in-house renovation projects over the summer, which included the Counseling department, Student Development Center, Allied Health Labs, B&G/Receiving and Mailroom were the significantly larger projects.
2. The status of the Pool, Bathroom, HVAC and Façade capital projects was also discussed.

**IV. New Business - Good and Welfare**

Attachment: Capital Projects List

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Capital Projects 2014-Present

Project Description	Start Date	Projected End Date	Completion	Work Scope	Estimated Cost
Pool Deck Restoration	2/15/2015	10/16/2017 Awaiting final plumbing certification for leaks.	95%	New pump, drains and filtration system, tiles and pool cover.	\$ 8,950,000
Roof Replacement and Photovoltaic Installation	4/23/2014-7/19/2015 for roof replacement.  3/16/2017 start for PV installation.	11/1/2017	90%	Replace entire 110,000 square roof and install 956 PV panel capable of generating 306,500 kw annually.	\$12,000,000
Energy Efficiency HVAC and Controls Upgrades	9/2/2015	11/30/2017	85%	Install 2 new chillers and pumps, replace and refurbish 10 air handlers, insulation and vents and 39 fume hoods.	\$22,500,000
Exterior Façade and Column Restoration	3/7/2017	3/15/2018	55%	Replace spalled concrete from 36 columns, 51 damaged window sills and select walkways.	\$5,590,000
ADA Bathroom Upgrades (67 units)	9/18/2016	8/2/2017 Only 1 of 5 stacks complete	20% Contractor defaulted. Bonding firm restarting project with new bids. Completion is scheduled for 19 months.	Replace flooring, lighting, venting and all fixtures including counters, dryers, and bathroom components.	\$13,400,000

Planned Capital Projects 2017-2020

Project Description	Start Date	Projected End Date	Completion	Work Scope	Estimated Cost
Emergency Generator	1/2018	7/2018	Design complete, RFP under review. CM selected is Genesys.	Replacement of existing unit in 1 N with two new units mounted on the roof.	\$3,000,000
Harrison Street Feeders	12/2017	6/2018	Design complete, project to be awarded to Eldor Electric.	Repair of 6 flood damaged feeders to ensure continuous power for South Building.	\$1,850,000
Gym HVAC	12/2017	6/2018	DASNY reviewing bids, Genesys managing project.	Installing cooling and venting system for existing gym.	\$3,000,000
Pedestrian Plaza and Roof Replacement	3/2018	1/30/2020	Pre-bid walk-throughs scheduled for 10/12/17. Work to commence 4/17.	Replacement of paver system on main ramp, 3 floor courtyard, setbacks	\$6,000,000
Student Café and Servery	4/2018	8/2018	Design firm selected. DASNY to issue work authorization.	Replacement of 1 and 2 floor food prep areas, overhaul of student café area and public assembly permits.	\$11,000,000