

11/5/14

CUNYfirst Review

As the technology committee has been charged by the council in October to review options regarding CUNYfirst usage by the college

That the Technology Committee investigate how CUNYFirst can be altered or replaced to meet the needs of the College and its faculty and students in mission-critical applications by the February College Council meeting.

Upon consultation with both the registrar's office and CUNYfirst liaison we have found that as CUNYFirst stores and maintains the official records for the university, the college does not have the ability to opt out of its usage.

CUNYfirst modules include but are not limited to:

Admissions

Human Resources

Online bill payment

Payroll

Personnel

Procurement

Purchasing

Registration

Schedule of classes

Student records

Travel reimbursements

In order to improve the adoption of CUNYfirst some committee members have suggested possible solutions for improving both training and access to CUNYFirst. They include:

Training by appointment - provide just in time training at department meetings. Some faculty have indicated that training times are inconvenient. Perhaps a 10 minute training during department meetings would be both beneficial and convenient.

Liaison group - reactivate the CUNYFirst liaison group which was initially created for the initial transition period to CUNYFirst to provide information and assistance at the department level. This group would receive updated information and disseminate information at the department level.

Reskinning – given that many critiques of CUNY First are of the user interface, the college might consider “reskinning” the user interface for CUNY First through a 3rd party application, and that we’re doing the work of investigating that application.

CunyFirst online training materials and guides can be accessed at
<http://www.cuny.edu/about/administration/offices/CIS/CUNYfirst/training/facultyadvisors/faculty.html>

Favorites tab - Expand the use of the favorites to quickly access reports.