For International Students

Steps to Successful Enrollment

1. Obtain CUNYfirst account

- **Help is available in Room S141**

2. Take CUNY Assessment Tests

- **Testing Office – Room S103**

3. Immunization Forms

- **Health Services – Room N-380**

4. Academic Advisement

- **AATC is in Room S-108**

Steps to Successful Enrollment

5. Register for Courses

- **Registration Lab or Through CUNYfirst**

6. Pay your Tuition

- **Bursar's Office in Room S-330**

7. Get your Student ID

- **ID in Room S-141**

8. Activate BMCC E-mail

- **Help Desk is in Room S-141**

Student Account Support

BMCC and CUNY offer you many ways as a student to stay connected with your professors and peers, as well as stay active in the CUNY Community. It is important to remember your BMCC Portal and CUNY Login accounts. Here are some tips to remembering your accounts and what they do for you as a student.

CUNY Login

- CUNYfirst
- Search and Enroll in Classes
- Check Grades and Unofficial Transcripts
- Drop and Withdraw from Classes
- View Tuition Balance & Payments
- ePermits
- Degree Works
- Blackboard

(CUNYfirst username@login.cuny.edu and CUNYfirst password)

BMCC Portal

- Student Email
- Federal Work Study information
- Library Databases
- Campus Wi-Fi
- Campus Computers
- Digication e-Portfolio
- Office 365 Pro Plus for Microsoft Office

www.bmcc.cuny.edu/cunyfirst
CUNYfirst Login

bbhosted.cuny.edu
Blackboard Login

mybmcc.bmcc.cuny.edu
BMCC Portal Login

For assistance with CUNYfirst and BMCC Portal contact the Service Desk
Room S141 / Phone 212-220-8379 / Email servicedesk@bmcc.cuny.edu

Created by

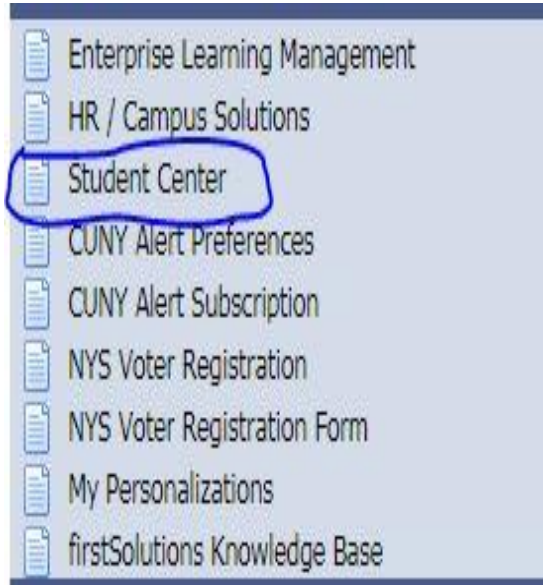
BMCC Start Here. Go Anywhere.
BOROUGH OF MANHATTAN COMMUNITY COLLEGE • CUNY

CUNYfirst

Fully Integrated Resources and Services Tool

CUNYfirst Functions: Admissions

- CUNYfirst can be used for:
  - Transfer Credit Status
  - Grades (Unofficial Transcripts)
  - Holds (ADM, ADV)



CUNYfirst
Fully Integrated Resources & Services Tool

CUNYfirst Functions: Health Services

- Immunization Records
  - MMR Hold = must bring proof of immunizations
  - MEN Hold = acknowledgement of meningitis form – can be completed in CUNYfirst

CUNYFirst Functions: Finances

- Account Activity
- Payments
- Changes Due
- Other Financial Matters

CUNYfirst
Fully Integrated Resources & Services Tool

CUNYfirst Functions: Academics

- Print Unofficial Transcripts
- Register for courses
- Add or Drop classes
- Print semester schedule

CUNYfirst
Fully Integrated Resources & Services Tool

CUNYFirst Functions: Personal Information

- Change your mailing address
- Change your contact info
- **Please notify International Student Services Office so we can update your SEVIS record

CUNYfirst
Fully Integrated Resources & Services Tool

CUNYfirst Functions:

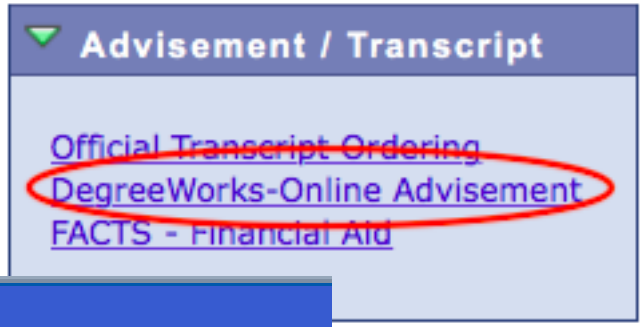
DegreeWorks

-See all your required classes

-See taken classes

-See classes needed for your major

-Calculate your GPA



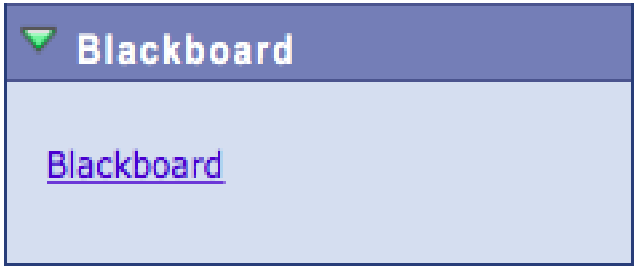
DegreeWorks
Online Advisement System

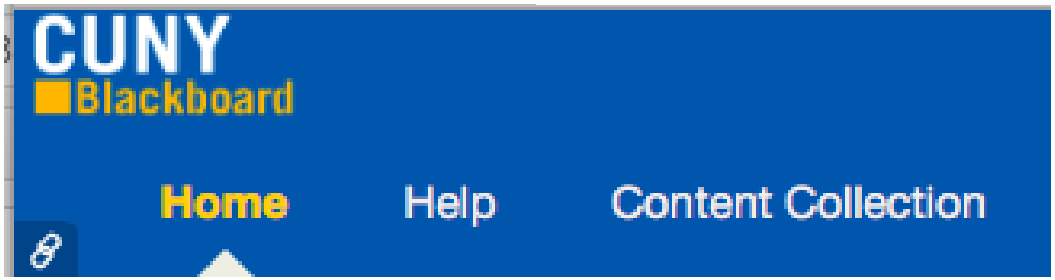
CUNYFirst Functions: Blackboard

-You can see your assignments

-You can submit assignments

-You can check your grades for assignments





Secure Logon for BMCC Portal

BMCC Portal Account

BMCC Portal is an online all-access point for applications and resources. Through the BMCC Portal, you can gain access to Panther, student email, Federal Work Study information, Library Databases, CUNY Portal and links to frequently used pages on the BMCC Web site. The Portal also includes a Password Lockbox where you can store all of your BMCC related passwords for single sign-on access to BMCC accounts. For first-time users please follow the directions below:

Log in to BMCC Portal

1. Go to www.bmcc.cuny.edu
2. Click on on BMCC Portal
3. Click on Login under For Students
   Username: Firstname.Lastname
   Password: YYMMDD (date of birth)
   and the last 4 digits of your Student ID Number

The password and username used for BMCC Portal login can also be used to log into Wi-Fi on campus, iCafé computers, and BMCC Library Database. Your BMCC Portal password is also your student email password.

Sign in to BMCC Portal

Username

mohsin.mas

Password

Sign in

Account & Password Help

The City University

BMCC Start Here. Go Anywhere.

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Welcome to BMCC Portal

Home | Library | Virtual Apps | MySite | E-mail | Calendar | Service Requests

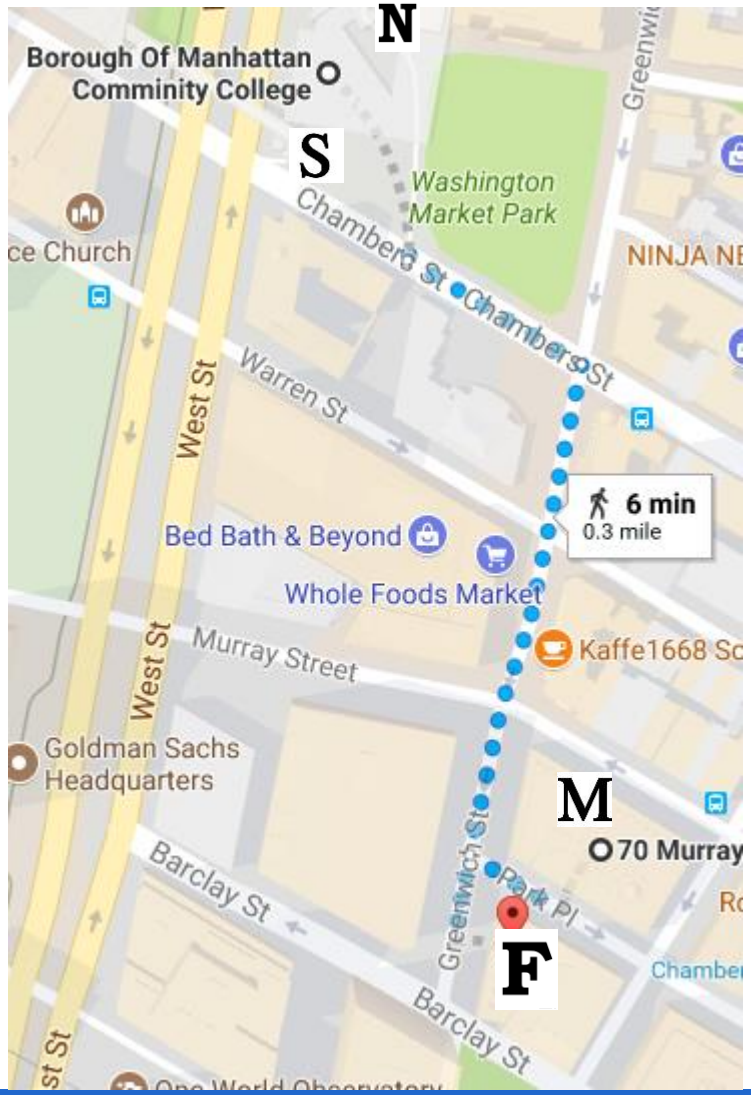
User Links & Applications

- PaperCut
- Scholarship Mgr.
- Career Express
- Schedule-Stu
- CC Transcript
- FWS - Student
- Optimal Resume
- Library Access
- Student Forms
- Language Exams
- Change of Major
- Middle States Self-Study Draft
-

- Starfish StarFish

Campus Locations Downtown

- North Side (N)
- South Side (S)
- Fiterman Hall (F)
- Murray Building (M)



[Brooklyn College]

Contact - Allana Hankey-Thomas
(212) 220-8316
ahankeythomas@bmcc.cuny.edu

[CUNY in the Heights]

Contact - Mary Marsh
(212) 220-8000 Ext7343
mmarsh@bmcc.cuny.edu

[John Jay College]

Contact - Sheriney Frederick
(212) 220-8000 Ext7403
sfrederick@bmcc.cuny.edu

[Lehman College]

Contact - Peter Roberts
(212) 220-8000 Ext5192
proberts@bmcc.cuny.edu

[Long Island University-Brooklyn]

Contact - Maria Ramirez
(212) 220-8000 Ext5540
mramirez@bmcc.cuny.edu

[St. John's University-Manhattan]

Contact - Ide Alaouie
(212) 220-8000 Ext7419
ialaouie@bmcc.cuny.edu

15 to Finish

Semester	Credits
Fall 2017	15
Spring 2017	15
Fall 2018	15
Spring 2018	15

60 credits = COLLEGE GRAD!

Minimum 12 credits to maintain F-1 status

Semester	Credits
Fall 2017	12
Spring 2017	12
Fall 2018	12
Spring 2018	12

12 credits = more semesters

GPA = Grade Point Average

Calculating your GPA:

Quality Points

X

Course Credits

Total Points Earned

Grade Conversion	
Grade	Quality Points
A	4
A-	3.7
B+	3.3
B	3
B-	2.7
C+	2.3
C	2
C-	1.7
D+	1.3
D	1
D-	0.7
F	0
INC	0
WU	0

GPA Calculation: Example

Course	Final Grade	Quality Points	Credits	Points Earned
ENG 101	D	1	3	3
MAT 150	A-	3.7	4	14.8
MES 100	B+	3.3	3	9.9
SPE 100	A	4	3	12
THE 100	B	3	3	9
	Totals	15	16	48.7

GPA = Points Earned/Total Credits Attempted

=48.7/16 =3.04

Grade Point Average = 3.04

GPA Calculation: WU GRADE IMPACT

Course	Final Grade	Quality Points	Credits	Points Earned
ENG 101	D	1	3	3
MAT 150	WU	0	4	0
MES 100	B+	3.3	3	9.9
SPE 100	A	4	3	12
THE 100	B	3	3	9
	Totals	11.3	16	33.9

GPA = Points Earned/Total Credits Attempted

=33.9/16 =2.11

Grade Point Average = 2.11

W grades affect F-1 status:

VIOLATION

WU – Withdrew Unofficially

WN – Never Attended

WA – Administrative Withdrawal

W – Withdrew between 4th – 10th week

*W grades in a class = F-1 students cannot use the class credits towards 12-credit minimum to maintain status

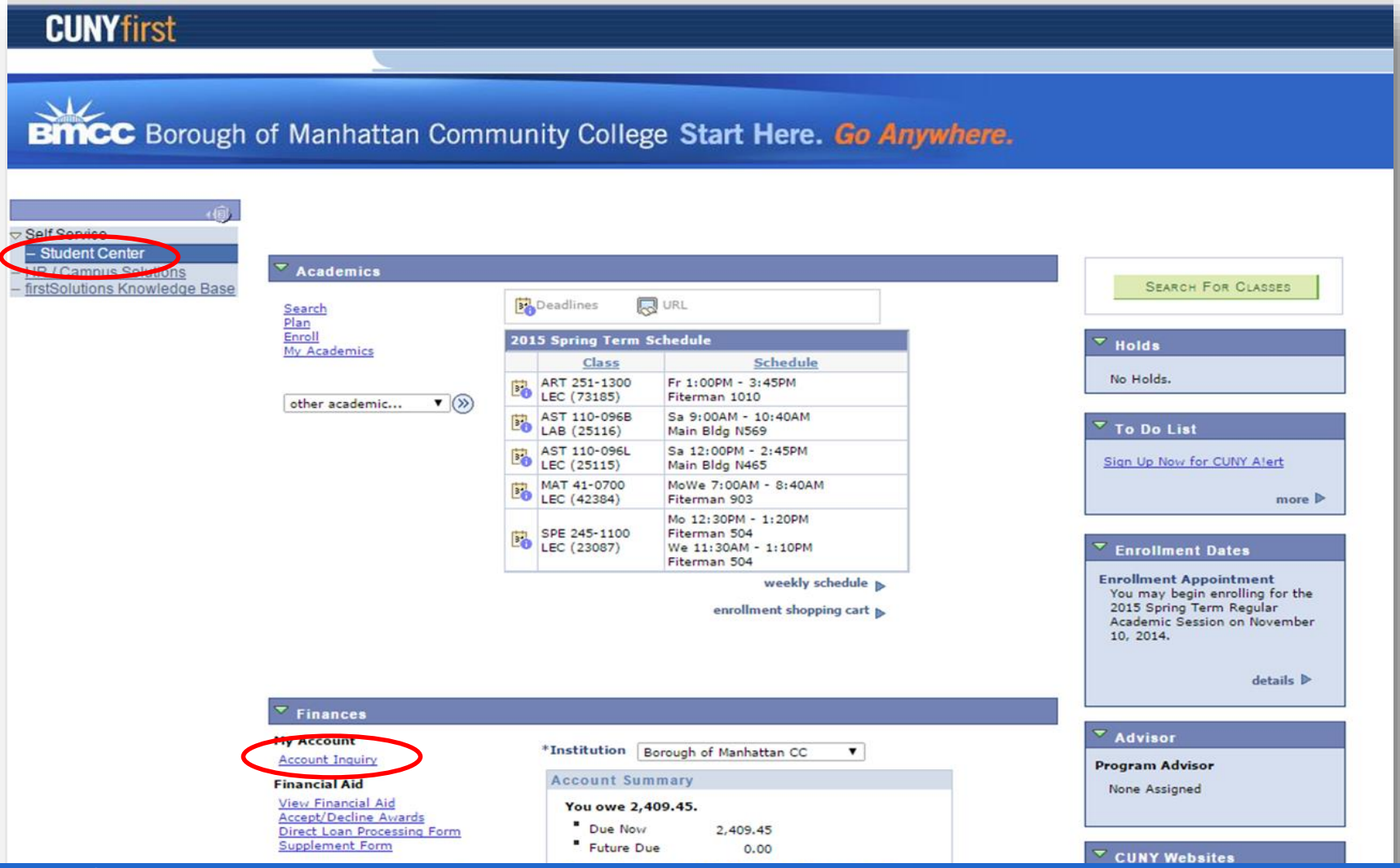
Academic Standing

Cumulative Units Attempted	Min. GPA Needed
0 – 12	1.50
13 – 24	1.75
25+	2.00

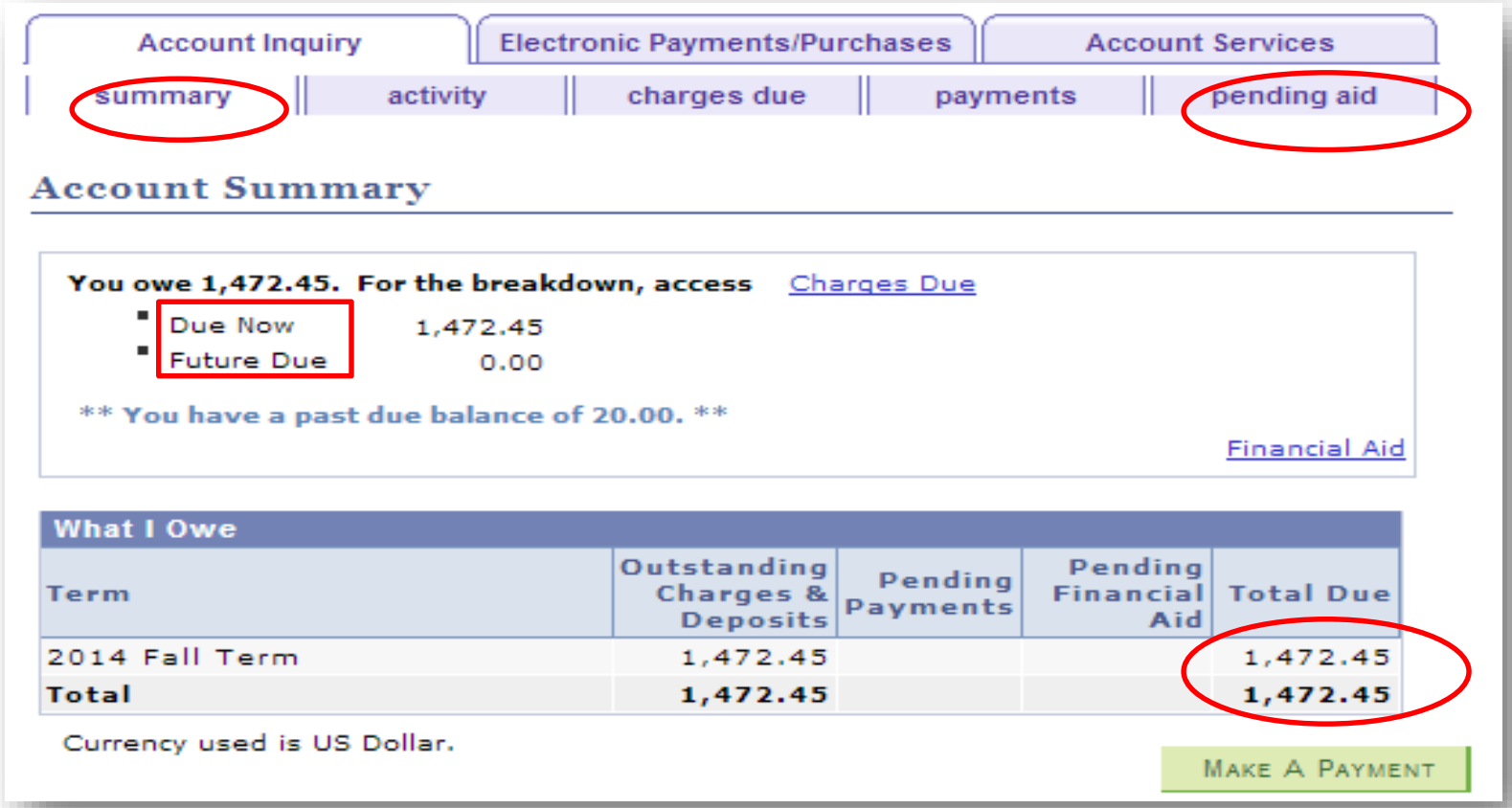
Tuition

		Full Time 12 or more credits/ equated credits	Part-Time
1. Residents of New York City who are:			
a.	Matriculated Students	$ 2400.00 per semester	$ 210.00 per credit
b.	Non-Matriculated Students	$ 265.00 per credit	$ 265.00 per credit
2. Non-Residents of New York City who are:			
a.	Residents of New York State with B-81 on file	$2400.00 per semester	$ 210.00 per credit
b.	Residents of New York State without B-81 on file	$ 320.00 per credit	$ 320.00 per credit
c.	Out-of-State Residents	$ 320.00 per credit	$ 320.00 per credit
d.	International Students	$ 320.00 per credit	$ 320.00 per credit
e.	Non-Matriculated Students	$ 420.00 per credit	$ 420.00 per credit

Tuition Payment



Tuition Payment Due



The "Due Now" indication means payment is due within 30 days from the registration day.

Tuition Payment Options

Finalizing your bill can be done in more ways than one!

1. **Tuition Pay Plan – Payments through the CUNY payment plan can be made by eCheck or credit card. The earlier you enroll in the plan, the lower your monthly installment amounts. An enrollment fee is charged by the payment plan vendor.**

2. **Third Party Voucher – For students who have an employer or government entity (for scholarship) submitting tuition payment on behalf of the student.**

3. **Cash, Check, Money Order – Bursar's Office is in Room S330 and can accept these types of payments. Payments can also be made online in CUNYfirst via eCheck.**

BMCC E-MAIL

- Go to **http://www.mybmcc.bmcc.cuny.edu**
- Click **"Account & Password Help"**
- Create a New Password (wait for username)
- Go to **http://mail.office365.com**
- Type **username + @stu.bmcc.cuny.edu**
- The password is the password you just created.

Activate your BMCC Portal Account & E-mail Address at the Cyber Café, Library, or any Kiosk on campus.

Further Assistance is available

in **Room S141, Computer Center Help Desk.**

BMCC Student ID

Location:

Service Desk, Room S-141

Hours:

Monday through Friday – 9:00am to 7:00pm
Saturday and Sunday – 9:00am to 4:30pm

Bmcc
GPS
GETTING PREPARED
TO START HERE