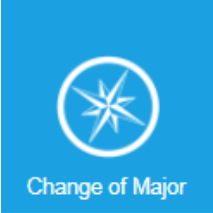



Online Change of Major Form Instructions

Procedure

Step	Action
1	<p>Sign into BMCC Portal (https://mybmcc.bmcc.cuny.edu/my.policy) with your BMCC User ID and Password</p> <p>Note: Username and password are the same as your BMCC email account/BMCC PC log in.</p>
2	<p>Look for this “Change of Major” icon  and click on it</p> <p>The icon is a blue square with a white circle in the center containing a white starburst design. Below the circle, the text "Change of Major" is written in white.</p>
3	<p>Select your new major from the drop down menu</p>  <p>The image shows a drop-down menu with a black border and a light gray background. The text inside reads "Please select your new major/degree..." followed by a small downward-pointing triangle on the right side.</p>
4	<p>Then click on “Submit” button.</p>
