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Step One: Parenthetical Notes in the Text of Your Paper

When you quote, paraphrase, or use other writers' ideas, you must cite your sources. Every source in your bibliography (Works Cited page) must be cited in your writing, using notes in parentheses.

Cite the author's last name and page numbers where the ideas you write about were found. Examples:

One author: Social networking is good for students, not bad for them (Sanders 170 - 171).

Two authors: (Joseph and Andrews 345).

For three or more authors, use the first author and et al.: (Wilson et al. 65).

If the author's name is already included in the paragraph, only include the page number:

Klinger wrote that the story "symbolized the frustration of women being confined" (53).

For online sources, no page number is necessary. The author's last name is sufficient:

"As artists love the basic materials of their art-paints, charcoal, clay, marble-so writers love the

basic materials of their art-language" (Oates).

Step Two: Works Cited at the End of Your Paper

Format: The list titled "Works Cited" is double spaced. Each source is listed in alphabetical order and begins at the left margin. If the citation exceeds one line, indent the following lines one half inch. The words University and Press are abbreviated with U and P.

Book:

Author's Last name, First name. Title of Book (italicized). Publisher, Year.

Chang, Leslie T. Factory Girls: From Village to City in a Changing China. Spiegel & Grau, 2008.

Book with editor:

Editor's Last name, First name, editor. Title of Book (italicized). Edition number, if there is more than one,

Publisher, Year.

Hahn, Daniel, editor. The Oxford Companion to Children's Literature. 2nd ed., Oxford UP, 2009.

E-book in a library database:

Last name, First name. Title of Book (italicized). Publisher, Year. Name of Database (italicized).

Miller, W. Jason. Origins of the Dream : Hughes's Poetry and King's Rhetoric. UP of Florida, 2015.

ProQuest ebrary.

Chapter in an e-book:

Tracy, Steven C. "Langston Hughes and Afro-American Vernacular Music." Historical Guide to Langston

Hughes, edited by Steven C. Tracy, Oxford UP, 1971, pp. 85-118. ProQuest ebrary.

Articles in library databases -- Don't include URLs, unless your professor requests them:

Author's Last name, First name. "Title of Article." Title of Publication, volume, or issue, number, date,

page numbers if given. Name of Database, DOI number (if available) for scholarly journal articles.

Encyclopedia article with no author's name provided, in a database:

"Phenomenology." *Gale Encyclopedia of Psychology*, edited by Jacqueline L. Longe, 3rd ed., vol. 2, Gale, 2016, pp. 885-886. *Gale Virtual Reference Library*.

Scholarly journal article with a DOI number, in a database:

Pan, Allison. "Crossing the Border: Art and Change in East Harlem." Journal for Cultural Research, vol.

12, no. 1, Jan. 2008, pp. 39-57. Academic Search Complete, doi:10.1080/14797580802090968.

Newspaper article in a database:

Ewing, Jack. "In Davos, Europe Is Pressed for Debt Crisis Solution." *The New York Times,* 29 Jan. 2012, Sunday ed. *LexisNexis Academic*.

Magazine article in a database:

Coates, Ta-Nehisi. "Letter to My Son." *Atlantic*, vol. 316, issue 2, 2015, pp. 82-91. *Academic Search Complete.*

An article found on a website is cited as above, but replace the database name with the URL:

Coates, Ta-Nehisi. "Letter to My Son." *Atlantic*, vol. 316, issue 2, 2015, www.theatlantic.com/ politics/archive/2015/07/tanehisi-coates-between-the-world-and-me/397619/.

Document such as a blog from a website:

Finch, Annie. "Winter Poetry." *Poetry Foundation*, 22 Dec. 2009, www.poetryfoundation.org/features/ articles/detail/69458.

Video from a website:

"A Conversation with Author Zadie Smith." *Charlie Rose*, hosted by Charlie Rose, 25 Aug. 2005, *PBS*, www.charlierose.com/view/interview/721.

Articles found in printed sources, not online:

Williams, Linda. "Of Kisses and Ellipses: The Long Adolescence of American Movies." Critical Inquiry,

vol. 32, no. 2, 2006, pp. 288-340.